

**OFFICE OF THE BOARD OF COUNTY COMMISSIONERS
OF BLAINE COUNTY
REGULAR MEETING OF THE JULY 2015 SESSION**

Eighth Day

Tuesday, July 28, 2015

Pursuant to Statutory Provisions, the Board of Blaine County Commissioners (BCC) met this day at 9:00 a.m. Present were Chairman Jacob Greenberg, Vice-Chair Angenie McCleary, Commissioner Lawrence Schoen; County Administrator Derek Voss; County Clerk JoLynn Drage; Human Resources Generalist Henry Brown; and Recording Secretary Sunny Grant. *Idaho Mountain Express* reporter Peter Jensen was present for the morning session.

Chairman Greenberg called the meeting to order at 9:00 a.m.

PUBLIC COMMENT - NONE

COUNTY DEPARTMENT REPORTS, Discussion and Consideration

Claims - Schar Boyd

Schoen moved, seconded by McCleary, to approve Blaine County claims dated July 22, 2015, with addition of Idaho power claim for the Public Safety Facility for \$4,159.88. Motion carried unanimously.

Treasurer - John David Davidson

• **Appeal of Treasurer's Decision for Late Charge and Interest**

Also present: Appellant Jock Brown; Ed Uhrig.

A real estate tax bill was sent to Jock Brown and his mortgage company in November. Brown paid off his mortgage in June and didn't realize his mortgage company didn't pay the second half of taxes. Blaine County sent an electronic reminder notice, as a courtesy, to the lienholder, but not to Mr. Brown. As required by Idaho Statute, the Blaine County Treasurer applied late fee and interest to the past due balance, and a past due notice was sent to Mr. Brown.

Jock Brown said he wasn't aware his finance company had not paid the taxes. Regardless of who is responsible for this misunderstanding, he would like to have his interest and late charges back.

The BCC said they recently reviewed County policy on forgiving late charges and fees; and must uphold Idaho Code. The Treasurer's office followed all statutory requirements for notice. Idaho Code states that County Commissioners may consider forgiveness in cases of catastrophic or unanticipated intervening event. The BCC unanimously denied Mr. Brown's appeal.

Operations Director - Char Nelson

• **2016 Recycling Education and Outreach Plan**

Also present: Blaine County Recycle Center Supervisor Lamar Waters; Blaine County Operations Administrative Assistant Andrea Walton; Clear Creek Disposal Managing Member Mike Goitiandia; Environmental Resource Center Acting Executive Director Hadley DeBree; and Cathy Tyson-Foster.

County Operations Director Char Nelson presented the 2016 Recycling Education and Outreach Plan which proposes using independent non-profits and individuals to assist the County in outreach and promoting 5B Recycles at community events. Recycling diverts waste from the solid waste stream and the program is able to sell recyclable materials.

Nelson suggested a total budget of \$35,000 for recycling education and outreach, including:

- \$5,000 for Independent agencies to promote Blaine County's 5B Recycles brand and the County's message. Outreach and promotional materials will be printed by the County, with BCC's approval and County staff oversight.
- \$11,000 to promote multi-family housing recycling, glass diversion, and provide audits and reports.
- \$12,500 for 5B Clean Sweep, youth outreach and promoting 5B Recycles bins at community events.
- \$9,000 in-house for radio and newsprint ads and outreach printing and promotional items. Blaine County Operations Administrative Assistant Andrea Walton would continue to do social media and website management.

Both Cathy Tyson-Foster and the ERC submitted detailed proposals; and will submit monthly invoices for approval by the County Administrator. Most community events are within city limits. Nelson will ask the ERC to encourage cities to participate in programs within their boundaries.

Voss said the program is a good plan for the near future. The BCC agreed this is a good outline, but wants to review individual plans. The BCC directed staff to prepare Contracts for Services with the ERC and Tyson-Foster; and will select a County Commissioner liaison to the program.

- **Smiley Creek Recycling Project**

Operations Director Nelson says Smiley Creek residents have asked the County to establish a recycle site in their area. The County has a Forest Service Special Use Permit for 0.15 acres across the highway from the Smiley Creek Store to accommodate up to eight dumpsters; and contracts with Clear Creek Disposal to haul waste materials from that site.

The Forest Service and Clear Creek Disposal think it may be possible to locate two additional bins at the current waste collection site. The Forest Service permit would have to be amended. Clear Creek would charge \$297 per haul trip; and suggests two hauls per week during busy summer months, and one haul the rest of the year. It is extremely important that the non-manned site be maintained. Clear Creek can maintain the site when they are there for \$3,900 annually; or the County could contract with a local person to maintain it.

Four recycling containers would be needed—two 3-compartment bins and two for cardboard. The four containers would rotate, with two containers on-site and two containers hauled away. Staff recommends the County purchase four bins for \$30,410; or the County could rent bins from the hauler for \$356/month. Annual cost of the program is estimated at a little over \$ \$6,000. An estimate for net revenue for recycled materials is \$1,500 annual. Trash hauling would be reduced, resulting in approximate annual savings of \$4,000. Smiley Creek residents pay a small fee for trash services, so a recycling program at Smiley Creek should end up breaking even. The County would have to pay for site improvements to reconfigure the site, under Forest Service supervision. The Forest Service has a contact person and should make a decision in FY2016. Schoen recommended leasing the containers before committing to the program and buying containers.

- **Plastic Film Program**

TREX's plastic film recycling program, which includes dry cleaning bags and pallet wrap, should significantly expand the County's collectible plastic film recycling. Collection points at various stores and offices throughout the County, from Bellevue to Ketchum, will bag up the materials in anticipation of collection. A County Recycle employee will collect materials from the bins on a weekly route, which may incur some overtime expense.

County Administrator - Derek Voss

Also present: Blaine County Buildings and Grounds Manager Patrick Boyle.

- The BCC has received the appraisal on the former Blaine Manor property. Valuation was estimated at \$2.8 million, after demolition of the existing building.
- Demolition is estimated at \$145,000 to \$190,000, depending on materials in the building.
- Camas County School District has requested purchasing air conditioner units out of the Blaine Manor building. Camas County would hire a contractor to remove the units, valued at around \$500 each. The BCC felt the Blaine Manor building should be left as is for any potential buyer; and in case it doesn't sell before winter.

BLAINE COUNTY ROAD AND BRIDGE LEVY, Discussion and Consideration

Also present: County Operations Director Char Nelson; Blaine County Road and Bridge Manager Tom Duffy; Blaine County Operations Administrative Assistant Andrea Walton; Chief Deputy Assessor Martha Heuston; and Marsha Riemann.

Duffy submitted a 2016-2017 Increased Funding Proposal, and reviewed it with the BCC.

The BCC said they had heard "on the street" public opinion on a Road and Bridge property tax levy vs. increasing the vehicle registration fee. With very few exceptions, citizens encouraged the County to pay for roads and bridges with a user-based fee. Some people did express concern about increasing the registration fee so soon after the State increased it; and had complained about the state increase to DMV clerks. Chief Deputy Assessor Martha Heuston said Blaine County residents will have to pay Blaine County's registration fee regardless of where they register their vehicles.

The BCC agreed to not consider an override levy on the November 2015 election ballot.

RESOLUTION 2015-28 CRATERS OF THE MOON DESIGNATION CHANGE

Also present: Blaine County Grant Administrator Michele Johnson.

Schoen submitted a draft Blaine County resolution supporting a new designation changing Craters of the Moon National Monument to National Park status. The BCC will review the draft resolution during lunch and discuss it later in this BCC meeting.

SELECTION OF DR. TERRY O'CONNOR AS FY16 BLAINE COUNTY AMBULANCE DISTRICT EMERGENCY MEDICAL SERVICES MEDICAL DIRECTOR effective October 1, 2015

Also present: Ketchum Fire Chief Mike Elle.

Ketchum Fire Chief Mike Elle said Dr. O'Connor has extensive emergency, backcountry rescue and mountaineering qualifications, and is a Ketchum Fire Department firefighter. In his interview with the BCC, Dr. O'Connor emphasized interagency communication, coordination and collaboration.

McCleary moved, seconded by Schoen, to appoint Dr. Terry O'Connor as FY2016 Blaine County Ambulance District Emergency Medical Services Medical Director, effective October 1, 2015; and directed staff to prepare a Contract for Services. Motion carried unanimously.

CONTRACTS, GRANTS AND AGREEMENTS, Discussion and Consideration

- **Rural Idaho Economic Development Professional Grant - State of Idaho Dept. of Commerce and Sun Valley Economic Development Corporation**

Also present: Blaine County Grant Administrator Michele Johnson.

This is the last year for this grant for Sun Valley Economic Development. The County is the government agency pass-through for this grant, and matching funds are in place.

Schoen moved, seconded by McCleary, to authorize acceptance of Sustain Blaine FY2015-16 Community Development Block Grant funds from Idaho Department of Commerce for economic development assistance for Sun Valley Economic Development Corporation in the amount of \$27,000. Motion carried unanimously.

- **Carrier Commercial HVAC Service Agreement for FY15**

Also present: Blaine County Buildings and Grounds Manager Patrick Boyle.

This is a FY2015 renewal agreement for HVAC equipment that Carrier maintains at the Public Safety Facility. Staff negotiated a requested 3% increase down to 1½% increase.

Schoen moved, seconded by McCleary, to approve Carrier Commercial HVAC Service Agreement for FY2015 for maintenance of heating, ventilation and air conditioning equipment and systems at the Public Safety Facility, for \$10,173. Motion carried unanimously.

- **Contract for Services Agreement between Blaine County and Nate Norris for Dock and Restroom Maintenance at East Magic**

Also present: Blaine County Waterways Coordinator Lamar Waters.

Nate Norris is an East Magic resident who maintains public restrooms (monthly \$150) and docks at East Magic Reservoir (\$30 hour). The FY2016 contract is for May 1 through September 30, 2016.

McCleary moved, seconded by Schoen, to approve Contract for Services Agreement with individual Nate Norris for ramp and dock maintenance at East Magic Reservoir for a not-to-exceed total of \$1,500; and public restroom maintenance for a not-to-exceed total of \$750 for October 1 through September 30, 2016. Motion carried unanimously.

- **State/Local Agreement Project No. A013(998) W. Glendale Rd. and Canal Bridge Improvements**

Also present: County Operations Director Char Nelson; and County Grant Administrator Michele Johnson.

This grant was approved two years ago for a \$2.73 million project on Glendale Road to begin in 2017. Idaho Local Highway Technical Assistance Council (LHTAC) has funds to move forward with design at this time. Project design is estimated at \$335,000, with local 7.34% match of about \$26,000. Design is expected to take two years. The County must pay an \$18,000 retainer upfront, with those funds released when the project begins construction. The County has \$70,000 in mitigation fees from West Glendale property owners when the area was rezoned that will cover the \$18,000 retainer and \$26,000 project design grant match. The County's total match for the entire project is estimated at \$172,000.

Voss said there are a lot of requirements and liabilities connected with standard Federal Highway Administration agreements, including that the local government is responsible to complete the project if the federal government terminates its funding of the project for any reason. Thus, there are risks to the County for undertaking this project.

The canal bridge is the lowest-rated bridge in the County, and needs to be replaced. The BCC agreed that the road needs to be improved and the bridge replaced. The State has funds set aside for right-of-way acquisition, if necessary. Galena Engineering examined the bridge structure, and recommended relocating part of Bellevue's sewer system, which will be considered in the design process. The federal grant is a good deal, but the project is complex. The design process will include public hearings, with public input.

Schoen moved, seconded by McCleary, to approve State/Local Agreement for Project Development A013(998) STC 2822 W. Glendale Road and Canal Bridge improvements for design phase, and authorize payment of project retainer of \$18,000 out of Road and Bridge Trust Funds earmarked for this purpose. Motion carried unanimously.

MEET RENEE WAITE, Idaho Department of Juvenile Corrections District 5 Liaison

This is the 20th Anniversary of the Juvenile Corrections Act. Waite said the Idaho Department of Juvenile Corrections had 380 youth in custody 20 years ago, and anticipated they would need housing for 800 juveniles in detention in 2015. Waite said there are 260 youth in custody today, which she attributes to community partners, which know their kids best.

Waite is on the Snake River Juvenile Detention Center Advisory Joint Powers Board and Regional Behavioral Health Board. The department's primary focus is diversion. She is currently meeting with communities to decide how she can best work with them and assist with funding, and let legislators know how they can help the Juvenile Justice system.

CONSENT CALENDAR

- **Beverage License Renewals: Power House; Dang's Thai Cuisine; Johnny G's Subshack; Apple's Bar and Grill; Raspberry's; and Bigwood Grill.**
- **Beverage License Transfer for Bigwood Golf Course LLC to Bigwood Golf Course.**

McCleary moved, seconded by Schoen, to approve the Consent Calendar for July 28, 2015. Motion carried unanimously.

BOARD of COUNTY COMMISSIONERS REPORTS, Discussion and Consideration

South Central Public Health District Board Meeting – McCleary

The meeting was fairly routine business. They reviewed end-of-fiscal year financials and discussed parent-teacher programs in Jerome and Twin Falls. They discussed role the Public Health District may play in partnering with the Regional Behavior Health Board and Regional Health Collaborative.

Hailey Chamber of Commerce - Greenberg

Greenberg told Chamber members about the potential increased vehicle registration fee.

Blaine County Regional Transportation Committee Wildlife Crossing Subcommittee - McCleary

A community individual is thinking about starting a non-profit to raise money for an animal detection system along Highway 75. The system equipment wouldn't be movable, so would need to be placed most advantageously. The Wildlife Crossing Committee advised the person to work closely with ITD.

EXECUTIVE SESSION – §74-206 1(d) INDIGENT - Consideration of records that are exempt from disclosure as provided in Chapter 3, Title 9, Idaho Code

Present were: Blaine County Indigent Services Director Brooke Baird and Assistant Amy Rivkin.

McCleary moved, seconded by Greenberg, to convene in Executive Session pursuant to Idaho Code 74-206 1(d) to consider indigent medical applications. Schoen (aye), McCleary (aye); and Greenberg (aye). Motion carried unanimously.

OPEN SESSION RESUMED

McCleary moved, seconded by Schoen, to approve Case #2015-13 Medical Indigent Application for Assistance with a \$50 monthly reimbursement, based on staff recommendation. Motion carried unanimously.

McCleary moved, seconded by Schoen, to accept cancellation of hearing and final determination of denial in Application for Assistance #2015-13. Motion carried unanimously.

BREAK

Idaho Mountain Express reporter Greg Moore was present for the afternoon session.

BLAINE COUNTY AMBULANCE DISTRICT - FY2016 TENTATIVE BUDGET

Discussion and Consideration

Also present: Wood River Fire Protection District Chief Bart Lassman; Ketchum Fire Chief Mike Elle; Blaine County Sheriff Gene Ramsey; and *Idaho Mountain Express* reporter Greg Moore.

McCleary moved, seconded by Schoen, to convene as the Blaine County Ambulance District. Motion carried unanimously.

The FY2016 Budget funds requests from local fire districts (at 100%); an additional line item for \$150,000 for replacement of an ambulance during the year, which is not anticipated; and an additional capital line item for \$135,000. The budget will use all revenue sources available, including the allowable 3% increase in property tax. If the reserve isn't used this fiscal year, it will remain in the budget next year.

COMMENT FROM AMBULANCE USERS:

- Ketchum Rural Fire Chief Mike Elle said neither agency requested any capital purchase funds for an ambulance this year.
- Chief Elle said all local, state and federal emergency service agencies continue to build a countywide emergency service that is now the best it's ever been.
- Wood River Fire Protection District Chief Bart Lassman concurred, and thanked the Ambulance District Board for its support. He confirmed that the budget included Carey Rural Service and Wittman ambulance billing contracts.

The BCC thanked service providers for providing a high level service in a resort community with unique backcountry and varied rescue and emergency medical service challenges.

PUBLIC COMMENT: None.

The BCC announced that they had just appointed Dr. Terry O'Connor as Blaine County's Emergency Medical Services Director to replace retiring Dr. Keith Sivertson.

McCleary moved, seconded by Schoen, to set the FY2016 Tentative Budget, not to exceed \$2,531,560. Motion carried unanimously.

McCleary moved, seconded by Schoen, to reconvene as the Blaine County of County Commissioners. Motion carried unanimously.

BLAINE COUNTY - FY2016 TENTATIVE BUDGET, Discussion and Consideration

Also present: Chief Deputy Clerk Leslie Londos; Blaine County Sheriff Gene Ramsey; Chief Deputy Sheriff Steve Harkins; Human Resources Generalist Henry Brown; Blaine County Land Use Administrator Tom Bergin; Blaine County Prosecutor Jim Thomas; and *Idaho Mountain Express* reporter Greg Moore.

The BCC began the budget process in May. The BCC negotiated some significant cuts in the budget, including the elimination of three full-time positions. The FY2016 budget includes two out-of-the ordinary expenses—a one-time 27th pay period and legal expenses related to a murder case prosecution.

The BCC noted that representatives from County departments had been present at most of the budget meetings and participated in key decisions. County elected officials Jim Thomas and Gene Ramsey said it was helpful to see the whole process and how their departments fit in.

PUBLIC COMMENT – None.

Schoen moved, seconded by McCleary, to approve the Blaine County Tentative Budget for FY2016 in an amount not to exceed \$24,549,798. Motion carried unanimously.

BLAINE COUNTY SALARIES , Discussion and Consideration

Schoen asked the BCC to consider how to avoid “compression,” where salaried chief deputies can make close to or more than elected officials. He suggested elected officials, excluding county commissioners, be moved from the Intro-Market level to the Mid-Market level, which would better reflect their job experience and knowledge; and effectively resolve the compression issue. Mid-Market is actually the 1.0 “center point” of the Kinds and Levels chart. Chief Deputies’ step increases cease at eight years. McCleary concurred.

Budgetary impacts are different for each elected official, but the total FY2016 budgetary impact for Sheriff, Clerk, Prosecutor, Assessor and Treasurer would be just over \$19,000. The current Coroner is not included in the Kinds and Levels chart. Voss supported the change, saying that elected officials would not be elected if they weren't competent to take on the position.

Drage said she just realized compression was an issue in the FY2016 budget; and, if the BCC agreed, suggested the change be made ASAP so published salaries would be correct. Funds exist to make the change.

The BCC supported the adjustment to Mid-market for elected officials, except Commissioners and Coroner.

RESOLUTION 2015-28 CRATERS OF THE MOON DESIGNATION CHANGE, CONTINUED

Schoen submitted a draft resolution in support of changing Craters of the Moon National Monument to Craters of the Moon National Park. The resolution specifies that adequate resources be provided to meet the needs of increased public use in a national park.

PUBLIC COMMENT: None.

Schoen moved, seconded by McCleary, to approve Blaine County Resolution 2015-28, supporting and recommending designation of a portion of Craters of the Moon National Monument to serve as a national park. Motion carried unanimously.

LAND USE AND BUILDING SERVICES, Discussion and Consideration

• Findings of Fact: Durrance Subdivision

Schoen moved, seconded by McCleary, to approve Findings of Fact, Conclusions of Law and Decision in the application of Patsy Nickum to subdivide 5.02 acres into two lots to be called Durrance Subdivision. Motion carried unanimously.

• Findings of Fact: Thornton Heating Community Housing-Planned Unit Development

Schoen moved, seconded by McCleary, to approve Findings of Fact, Conclusions of Law and Decision in the application of Thornton Heating for a Community Housing-Planned Unit Development. Motion carried unanimously.

EXECUTIVE SESSION - Idaho Code 74-206 1(b) Planning & Zoning Commission candidate; and 1(c) Adams Gulch right-of-way purchase negotiations and contract with HDR Engineering, Inc.

McCleary moved, seconded by Schoen, to go into Executive Session, pursuant to Idaho Code §74-206 1(b) to consider Planning and Zoning Commission candidate; and §74-206 1(c) to discuss right-of-way purchase negotiations and contract. Roll call: Schoen (aye), McCleary (aye); and Greenberg (aye). Motion carried unanimously

APPROVAL OF BOARD OF COUNTY COMMISSIONERS MEETING MINUTES

- June 29, July 1 and July 2, 2015 Board of Equalization Meetings
- July 7, 2015 Regular Meeting
- July 14, 2015 Regular Meeting

Schoen moved, seconded by McCleary, to approve Board of Equalization meeting minutes of June 29, July 1 and July 2, 2015; and Blaine County Commissioner regular meeting minutes of July 7, 2015 and July 14, 2015, as amended. Motion carried unanimously.

ADJOURN

BAAt the hour of 3:44 p.m., with no more business before them, the BCC adjourned.

Attest: _____ Approved _____
JoLynn Drage County Clerk Jacob Greenberg Chairman