

**OFFICE OF THE BOARD OF COUNTY COMMISSIONERS  
OF BLAINE COUNTY  
REGULAR MEETING OF THE MAY 19 2015 SESSION**

**Fifth Day**

**Tuesday, May 19, 2015**

Pursuant to Statutory Provisions, the Board of Blaine County Commissioners (BCC) met this day at 9:00 a.m. Present were Chairman Jacob Greenberg, Commissioner Lawrence Schoen; County Administrator Derek Voss; and Recording Secretary Sunny Grant.

Commissioner McCleary was absent from today's meeting.

Chairman Greenberg called the meeting to order at 9:03 a.m.

**PUBLIC COMMENT - NONE**

**COUNTY DEPARTMENT REPORTS, Discussion and Consideration**

**Treasurer's Report - John David Davidson**

- Master's Touch has mailed out June property tax bills.

- **EMV Credit Card Process Discussion**

Also present: Blaine County Chief Deputy Assessor Martha Heuston; Blaine County Building Department Office Manager Karen Osborne; and Chief Deputy Clerk Leslie Londos.

On October 1, 2015, credit card transactions in the United States will switch to microchipped cards. Companies aren't legally required to transition to the new cards, but liability for fraudulent credit card transactions will be shifted from the credit card issuer to the entity that does not use the microchipped credit card process. New credit cards are being issued with a microchip that is readable by new terminals, which cost between \$250 and \$1,200, and will be available in coming months. Blaine County has eight credit card terminals, but most credit card transactions are by phone. Counter credit card transactions are frequently keyed in, but future transactions will have to be read by the terminal. County credit card transactions typically encounter very little fraud.

Blaine County currently uses four processors:

- Point & Pay, which is used by the Clerk's office, should be in compliance in the next few months. When that happens, Point & Pay will let the County know what we need to do. Blaine County will probably have to pay for compliant terminals, which are quite expensive. Some terminals require two swipes—for the payment and the courtesy fee.
- SitePay – Used by Judicial Court citations, but there are no point-of-sale transactions, so no swiping or terminal transactions. The State of Idaho has not renewed their contract with SitePay, so the County will be moving to different software.
- Access Idaho – Used by DMV and Driver's License departments. Access Idaho will assume all liability except when a stolen card is used.
- USBank Elavon Merchant Services – Used for Court citations. The County will need to purchase at least one terminal by October 1.

Davidson said the County should purchase one new terminal for Elavon Merchant Services at this time. He recommended the County wait to purchase additional terminals as processors finalize their policies and the cost of terminals comes down.

The BCC asked staff to find out why the County uses more than one credit card processor.

**Operations Director - Char Nelson**

- Michael Flolo has been selected for the GIS part-time mapping position, funded by a Cooperative Weed Management Area (CWMA) grant.
- Blaine County Weed Department Manager John Cenarrusa and Outreach Coordinator Bronwyn Nickel will attend a Bug Crew training meeting this week.
- Road and Bridge Safety Audit on Gannett Road begins today.
- Muldoon Road is temporarily closed due to muddy conditions. Local homeowners use the Little Wood Reservoir access route.
- Floors in County Annex are being sealed and waxed.
- Judicial Court remodel is underway.

**County Administrator - Derek Voss**

- Minidoka County, which provides ambulance service for southern Blaine County, requests a letter of support from the BCC to include with their grant application for a new ambulance.
- Working with Jim Laski on leasing part of the former Blaine Manor property parking lot to Hailey Ice during their construction. Laski is researching insurance and liability requirements, and will fence off the construction area.
- Blaine Manor property appraisal will begin next week. Staff will prepare the property for appraisal and sale. The grounds have been cleaned up and landscaping will be maintained.

**CONTRACTS, GRANTS AND AGREEMENTS, Discussion and Consideration**

- **Independent Contractor Agreement with John T. Haavik** ..... Record #626662

Also present: Blaine County Building Department Office Manager Karen Osborne and John T. Haavik.

This is a 90-day agreement while the County recruits for a full-time building inspector. Haavik has provided contract inspection services for the County for a number of years.

**Schoen moved, seconded by Greenberg, to approve Independent Contractor Agreement with John T. Haavik for County Building Department services, as outlined in the agreement, for \$60/hour plus 55¢ mile. Motion carried 2/0.**

- **Blaine County Facilities Use Agreement** (template)

Also present: County Operations Director Char Nelson.

The Sheriff suggested an informal facilities use agreement template might be useful when outside agencies ask to hold an event on county property. Voss and Graves reviewed the agreement template. Voss said an entity requesting use of County facilities would still need approval from the BCC. The BCC discussed liability responsibility for a public or private agency using public property.

**BOARD of COUNTY COMMISSIONERS REPORTS, Discussion and Consideration**

**Local Emergency Planning Committee (LEPC) - Greenberg**

- The LEPC meeting, including South Central District Health, Weather Service, BLM and Forest Service, School District, Red Cross, etc., heard a presentation on cybersecurity and training to prevent security breaches.
- The LEPC Training and Exercise Committee discussed a company that provides simulated equipment and after-action reporting systems for emergency response training. Exercises can be assessed and changed as the exercise progresses to evaluate how responsive the County is to dealing with emergencies. The LEPC has grant funds for equipment, training, exercises and outreach.

**Land, Water and Wildlife Program Working Group - Schoen**

Schoen and Voss met with the LWW Working Group to discuss areas in the grant application review process that could potentially be improved.

**Bellevue City Council Report on the Friedman Airport - Schoen**

Schoen reported on the airport project to Bellevue Council, which has some new members. Friedman Memorial Airport Manager Rick Baird and Airport Airfield Operations Chief Pete Kramer attended the meeting. Schoen explained approach and departure standards, airport relocation, the dual path to airport location, etc., and suggested communication and trust between jurisdictions would lead to best outcomes.

**MEET WITH REPRESENTATIVES OF IDAHO’S CONGRESSIONAL DELEGATION**

Samantha Marshall, Constituent Services Manager and Regional Director for U.S. Senator Mike Crapo  
Kari Emond, Constituent Services for U.S. Senator Jim Risch  
Linda Culver, Area Director for Congressman Mike Simpson

Also present: *Idaho Mountain Express* reporter Greg Moore.

Legislators’ representatives annually visit Idaho counties to meet with Commissioners and other government officials and businesses to share their jobs and ask for input and communication.

Commissioners’ comments, questions, and responses:

- The Blaine County Commissioners submitted a resolution in support of Boulder-White Cloud National Monument status. Commissioner Schoen expressed his support at this time for SNRA+ legislation creating three Boulder-White Cloud wilderness areas.

*Senator Crapo will make a decision on SNRA+ after he hears testimony out of committee this week.*

- What are Congressmen doing to stabilize funding and appropriation of Payment in Lieu of Taxes (PILT) and Secure Rural School (SRS) funding to counties.

*The Senate passed the “doc fix” to extend SRS funding. The Senate budget includes structure to account for PILT and SRS as permanent fixtures. Senator Crapo considers PILT and SRS a priority.*

*Congressman Simpson has signed a letter asking House leadership to look for a permanent funding source. It’s hard for counties to budget when they don’t know if they’re going to get PILT and SRS money, or how much they can expect.*

- The Land and Water Conservation Fund expires this fall. This money is important in Idaho to protect rivers, rangeland and natural resources, and helps rural Idaho farmers stay in business.

*Representatives will report back to the BCC with more information.*

- Transportation Reauthorization. Idaho Legislature passed a gas tax and raised registration fees, but Blaine County will still need to consider a revenue measure.

The BCC reminded representatives that Friedman Memorial Airport has a contract air traffic control tower, which will require continued funding.

The BCC asked legislators to support increasing the Passenger Facilities Charge (PFC) on airfare tickets. The PFC is a user-based fee that can have a large impact on funding and improving small regional airports.

*Senator Crapo considers transportation infrastructure a solid function of government.*

- Proposed changes in the Department of Labor's H2A Visa program would devastate Idaho livestock producers' employee herders on open range. Many workers follow sheep in wagons; and most livestock producers already pay above minimum wage. The comment period expires soon. *Representatives will track and report back on the proposed changes.*
- The BCC asked legislators to let them know when important issues were coming up.

**EXECUTIVE SESSION - Idaho Code 67-2345 1(d) Indigent** - Consideration of records that are exempt from disclosure as provided in Chapter 3, Title 9, Idaho Code

Present were: Blaine County Indigent Services Director Brooke Baird.

**Schoen moved, seconded by Greenberg, to convene in Executive Session, pursuant to Idaho Code 67-2345 1(d), to consider indigent medical applications. Schoen (aye), and Greenberg (aye). Motion carried 2/0.**

**OPEN SESSION RESUMED**

Schoen made a motion which was withdrawn.

**Schoen moved, seconded by Greenberg, to approve Notice of Cancellation of Hearing and Final Determination of Denial in Medical Indigent Cases #2015-11 and #2015-12. Motion carried 2/0.**

**Schoen moved, seconded by Greenberg, to approve Notice of Cancellation of Hearing and Final Determination of Approval in Medical Indigent Case #2015-07. Motion carried 2/0.**

**BREAK**

**LAND USE and BUILDING SERVICES HEARINGS**

- Gannett Vacation and Plat Amendment Application:** Public hearing on and consideration of a Plat Amendment submitted by FMTZ Construction, LLC incorporating the proposed vacated alley within Block 2, Gannett Townsite into Lot 1A, Block 2, and shifting lot lines with adjacent Tax Lot 8290.

Also Present: Blaine County Code Compliance Specialist Diane Shay; Blaine County Senior Planner Kathy Grotto; applicants Cindy Ruiz Ramos and Frankie Martinez; and Richard Hoel.

Shay read notice. Apparently, notice was not sent to a neighboring property owner. Plat amendment application was by FMTZ Construction LLC, which is not the owner of record. Frankie Martinez, who was present, said he co-owns FMTZ Construction with his wife, Cindy Ruiz Ramos, who is the owner of record. Martinez and Ruiz Ramos are co-applicants. Galena Engineering signed the application form. Richard Hoel owns property on both sides of the road to be vacated, and he and the applicant will receive the property if vacated.

No public input was received.

Grotto said notice was not complete, and the application will be renoticed. The BCC decided to not consider the application until notice was adequate.

- Findings of Fact: John Maine Stream Alteration Permit**  
Also present: Zoning Specialist Nancy Cooley.

**Schoen moved, seconded by Greenberg, to approve amended Findings of Fact on the John Maine Stream Alteration Permit. Motion carried 2/0.**

**APPROVAL OF BCC MEETING MINUTES**

- February 10 and February 17, 2015 Regular Meetings
- May 4, 2015 Special Budget Meetings
- May 5, 2015 Regular Meetings

**Schoen moved, seconded by Greenberg, to approve minutes, as amended, for February 10, February 17, and May 4 regular meetings; and May 5, 2015 Special Budget Meeting. Motion carried 2/0.**

**BLAINE COUNTY COMPREHENSIVE PLAN STEERING COMMITTEE APPOINTMENT**

Also present: Blaine County Senior Planner Kathy Grotto; and Naomi Spence.

**Schoen moved, seconded by Greenberg, to appoint Naomi Spence to Blaine County's 5B Forward Comprehensive Plan Steering Committee. The BCC is pleased to have Spence as part of the effort and hope she finds it interesting. Motion carried 2/0.**

**ADJOURN**

**At 2:35 p.m., with no more business before them, the BCC adjourned.**

Attest: \_\_\_\_\_ Approved \_\_\_\_\_  
 JoLynn Drage County Clerk Jacob Greenberg Chairman