

**OFFICE OF THE BOARD OF COUNTY COMMISSIONERS  
OF BLAINE COUNTY  
REGULAR MEETING OF THE SEPTEMBER 2016 SESSION**

**First Day**

**Tuesday, September 6, 2016**

Pursuant to Statutory Provisions, the Board of Blaine County Commissioners (BCC) met this day at 9:00 a.m. Present were Chairman Jacob Greenberg, Vice-Chair Angenie McCleary, Commissioner Lawrence Schoen; County Administrator Derek Voss; County Clerk JoLynn Drage; Recording Secretary Sunny Grant; and *Idaho Mountain Express* reporter Madelyn Beck.

Chairman Greenberg called the meeting to order at 9:00 a.m.

**PUBLIC COMMENT - NONE**

**BOARD OF EQUALIZATION - I.C. 63-501A**

**Schoen moved, seconded by McCleary, to convene as the Board of Equalization. Motion carried unanimously.**

There was no Board of Equalization business.

**Schoen moved, seconded by McCleary, to reconvene as the Board of County Commissioners. Motion carried unanimously.**

**COUNTY DEPARTMENT REPORTS, Discussion and Consideration**

**Blaine County Road and Bridge - Steve Thompson**

**• Trail Creek Road**

Blaine County Road and Bridge Manager Steve Thompson.

Road and Bridge has received phone calls about the condition of Trail Creek Road, which is seeing more traffic and is increasingly being used as a commuter road. An average traffic count in 2015 showed 600-700 bicycles and cars a day; Lost River Highway District said they had 1,200 cars a day in a peak period.

Inspection revealed that Trail Creek Road needs to be resurfaced and proper drainage re-established; and rocks and debris on the mountain side of the road cleaned out. The Custer County Lost River Highway District manager suggested Blaine County piggyback on their BLM permit to get materials to the road work site. Road and Bridge has exhausted its crushed gravel supply and budget for that kind of work, so now is a good time to do Trail Creek Road. The work will be done before hunting season and winter freeze. Rebuilding the road should last for five-six years.

Local Highway Technical Assistance Council (LHTAC) is conducting a workshop on Federal Lands Access Program (FLAP) grants. Blaine County has two roads that enter federal lands, Warm Springs Road and Trail Creek Road, so Road and Bridge Manager Thompson will research if the County should pursue FLAP grants.

**County Administrator - Derek Voss**

**• County Projects Update**

Also present: Blaine County Planning Assistant Michele Johnson; and Social Media Services Provider Bronwyn Nickel.

The BCC discussed:

- Medicare expansion and improved indigent process.
- Statewide Interoperability Executive Council (SIEC) and Emergency Communications Commission (ECC) have been combined and are now looking for funding. The County needs to keep funding in mind for capital needs, in case the State doesn't provide a funding source.
- A transition plan for the County Coroner.
- Local Public Interest Water Use Policy and water conservation strategy in partnership with city governments and local community groups.
- What can the County do to make sure new development conserves water?

**CONSENT CALENDAR**

- **Renewal Beverage License** for Lago Azul Mexican Restaurant.

- **Junior College Residency forms:**

North Idaho College, Fall 2016-Spring 2017 term, Dual Credit: Breanne Durtschi.

College of Western Idaho, Spring 2016, Dual Credit: Adalina Jacobsen.

College of Western Idaho, Fall 2016-Spring 2017 term, Dual Credit: Breanne Durtschi.

College of Southern Idaho, Fall 2016-Spring 2017 term, Dual Credit: Joseph Anderson, Breanne Durtschi, McKenley Howard, and Sienna Miley.

College of Western Idaho, Fall 2016 term: Sandra Murillo.

College of Western Idaho, Fall 2016-Spring 2017 term: Suleyli Galvan.  
College of Southern Idaho, Fall 2016 term: Jasmine Schofield, and Bailey Thelen.  
College of Southern Idaho, Fall 2016-Spring 2017 term: Ralph Adams, Melissa Alvey, Angelica Arroyo, Courtney Bowman, Susan Carlson, Jackeline Chanco Barbaran, Aaron Chin, Serena Chin, M. Christina Contreras, Sonia Delgadillo, Jordan K Dilworth, Lisl Dye, Grace Eakin, Laureen Edgerton, Owen Elias, Michael Flolo, Noe Garcia, Harrison Griffin, Jonathan Hernandez, Cindy Hurtado, John Inman, Jason Lyman, Stephanie McCord, Jasnely Mendoza, Antonio Munoz, Perla Munoz, Sandra Navarrete, William Niedrich, Sarah Patterson, Krista Ray, Kathleen Reyes, Karla Ruiz, Yuliza Ruiz, Gabriela Saltos, Lindsey Schofield, Rosmery Serva, Brian Trejo, Ana Villanueva, Nancy Whiton, Lauren Williamson, Ryan Willows-Munro, Robyn Yeager, Victoria Yee, Lisa Zumwalt, Alberto Riveles, Courtney N Bruner, Adriana Garcia, and Maria J Contreras Martinez.

**Schoen moved, seconded by McCleary, to approve the Consent Calendar of September 6, 2016. Motion carried unanimously.**

### **BLAINE COUNTY FINAL BUDGET**

- **PUBLIC HEARING: Resolution 2016-29, Adopting Blaine County FY2017 Final Budget**

Also present: Blaine County Chief Deputy Clerk Leslie Londos; County Disaster Services Coordinator Chuck Turner; Ketchum Fire Chief Mike Elle; County Assessor Valdi Pace; County Planning Assistant Michele Johnson; and Social Media Services Provider Bronwyn Nickel.

County Clerk JoLynn Drage complimented the BCC on a very efficient FY2017 budget process. The final budget is basically the same as the tentative budget.

PUBLIC COMMENT: None.

**McCleary moved, seconded by Schoen, to approve Resolution 2016-29, a resolution of the Blaine County Board of County Commissioners adopting the Blaine County FY2017 Final Budget to begin on October 1, 2016 and end on September 30, 2017, in the amount of \$26,624,542 with the minor amendment to the language in the resolution.** In discussion, the BCC thanked the County Budget Officer and all department heads and elected officials for their help in the budget process. **Motion carried unanimously.**

**Schoen moved, seconded by McCleary, to convene as the Blaine County Ambulance District. Motion carried unanimously.**

### **BLAINE COUNTY AMBULANCE DISTRICT FINAL BUDGET**

- **PUBLIC HEARING: RESOLUTION 2016-30, Adopting Blaine County Ambulance District FY2017 Final Budget**

Also present: Blaine County Disaster Services Coordinator Chuck Turner; Ketchum Fire Chief Mike Elle; County Assessor Valdi Pace; and County Grants Manager Michele Johnson.

PUBLIC COMMENT:

- Ketchum Fire Chief Mike Elle thanked the Blaine County Ambulance District Board for their support. Call volume is up 17% this year, with the majority being ambulance calls. Local population and visitors are getting older, and requiring more complex treatment.

**Schoen moved, seconded by McCleary, to approve the final FY2017 budget for the Blaine County Ambulance District in the amount of \$2,586,930.** In discussion, the BCC thanked its partners in the Ambulance District. The BCC appreciates open communication, especially since there are challenges on the horizon. **Motion carried unanimously.**

**Schoen moved, seconded by McCleary, to reconvene as the BCC. Motion carried unanimously.**

PUBLIC COMMENT: NONE.

**Schoen moved, seconded by McCleary, to approve Blaine County Resolution 2016-30, a resolution of the Board of County Commissioners of Blaine County, adopting the Blaine County Ambulance District budget for FY2017 commencing October 1, 2016, in the amount of \$2,586,930.** Schoen amended his motion to indicate that the final budget is fixed. **Motion carried unanimously.**

### **CONTRACTS, GRANTS AND AGREEMENTS, Discussion and Consideration**

- **2016 Emergency Management Performance Grant, The Department of Homeland Security**

Also present: Blaine County Disaster Services Coordinator Chuck Turner; and County Grants Manager Michele Johnson.

This is an annual grant to provide matching funding for wages for the Manager of Emergency Services.

**Schoen moved, seconded by McCleary, to approve the 2016 Emergency Management Performance Grant. The total amount of the grant is \$39,376; half of that amount is the award amount and the other half is the County match. The purpose of the grant is management of our emergency management system. Motion carried unanimously.**

- **Motorola Solutions Extension to Maintenance and Support Agreement: SA 211** Record #638627  
All IT contracts are renewals; most relate to the Sheriff's office operations and software. This contract includes a 5% increase, which was included in the budget. Voss assured the BCC that IT Manager Clay Landon is a negotiator to be reckoned with.

**Schoen moved, seconded by McCleary, to approve the Maintenance and Support Agreement with Motorola Solutions for the Premiere PMDC product, for maintenance and support for public safety communications equipment for FY2017, for \$25,413. Motion carried unanimously.**

- **Radio IP Software Maintenance Agreement** ..... Record #638729  
This provides software support for the Sheriff's office, Ketchum Police, and Sun Valley Police Department use of Radio IP software. There are no license requirements, resulting in a 75% decrease in the cost this year.

**Schoen moved, seconded by McCleary, to approve the software maintenance agreement between Blaine County and Radio IP Software, Inc. The purpose is maintaining system software. The amount is \$1,442 for FY2017. Motion carried unanimously.**

- **Morphotrust, USA Inc. System Maintenance Terms and Conditions** ..... Record #638455  
Voss said the County has had great service from these companies over the years, and the contracts have not materially changed.

**McCleary moved, seconded by Schoen, to approve the maintenance and support agreement between Blaine County and Morphotrust, USA Inc. for support of the fingerprint and/or detection booking area in the amount of \$6,042, for FY2017. Motion carried unanimously.**

- **Beacon JMS Annual Maintenance Agreement** ..... Record #638427  
This software manages the many facets of inmates being housed. No material changes.

**McCleary moved, seconded by Schoen, to approve the Maintenance and Support Agreement between Blaine County and Beacon Software Solutions for processing and monitoring inmates in the amount of \$15,308.39. Motion carried unanimously.**

- **DataTel Communications Maintenance Agreement - InterTel AXCESS PBX** .. Record #639492  
These Agreements are for the Courthouse, Annex, McBride Building, and the Judicial building.

**McCleary moved, seconded by Schoen, to approve the Maintenance and Support Agreement between Blaine County and Data Tel Communications in the amount of \$6,675 for supporting the Intertel AXCESS PBX phone in the Annex, the Judicial and McBride Building [and also the Courthouse]. Motion carried unanimously.**

- **DataTel Communications Maintenance Agreement - Mitel CS5200 PBX** ..... Record #639491  
**McCleary moved, seconded by Schoen, to approve the Maintenance and Support Agreement between Blaine County and DataTel Communications for \$4,165 for FY2017 in support of the Mitel CS5200 PBX at the Public Safety Facility. Motion carried unanimously.**

- **Computer Arts Inc. Master Agreement Software and Support License**  
Most departments in the County use Computer Arts software. Computer Arts licenses the use of its software along with a maintenance agreement.

**Schoen moved, seconded by McCleary, to approve the Computer Arts Master Agreement for software and support. The total amount for licensing and services is \$75,930.00. The contract stipulates that there may be some additional services that will be paid on an as-needed basis. Motion carried unanimously.**

**BOARD of COUNTY COMMISSIONERS REPORTS, Discussion and Consideration**

**Recycling Education and Outreach Update – Schoen**

- The new Recycling brochure is on the website and available for distribution.
- Staff will compile data for outreach and education, including budget information and how much of each type of recyclables is collected and diverted.
- Main focus of the recycling outreach effort is for recyclables to be brought in clean and dry.
- Poster will be created specifically for Smiley Creek.
- Smiley Creek Lodge held a community picnic and, with very short notice, asked Commissioner McCleary to distribute recycling flyers and do a presentation on recycling and contaminated product.

Chairman Greenberg recently heard about glassware made with recycled glass; and suggested a local industry could be created that could use recycled glass without the expense of shipping it out of County.

**Eastern Snake Plain Aquifer (ESPA) Groundwater Management Area Proposal – Schoen**

Also present: Pepin Corso-Harris.

On July 7, the director of Idaho Department of Water Resources (IDWR) proposed creating an Eastern Snake Plain Aquifer Groundwater Management Area. IDWR took comments until September 1. Schoen

sent his personal comments, which are that the Wood River Basin and Camas Creek already comprise the Big Wood River Groundwater Management Area and the proposed new management area should not encompass it. He said that while the Big Wood River Sub-Basin may be connected by surface water, the connection by groundwater is less clear. He questioned whether this groundwater management area should encompass the entire Snake River Basin, extending ridgetop to ridgetop. Groundwater management areas are typically ridgetop to ridgetop. The Big Wood River Groundwater Management Area is a better vehicle for Blaine County to address its serious aquifer depletion issues. Commissioner McCleary said Brett Stevenson had contacted her about the proposed new groundwater management area.

#### **South Central Public Health Board Meeting – McCleary**

- The district received a grant to provide vaccines to eight counties in “alternative settings” outside of the district office, such as food distribution centers. The Hunger Coalition, St. Luke’s Wood River hospital and the health district are working together on Blaine County distribution. The grant allocates vaccine by county population, so an individual donor has offered to pay for any vaccines provided that are not funded by the grant.
- The health district is surveying to see if other medical services should be offered at alternative settings.
- A State Legislator-County Commissioner reception is planned for mid-October.

#### **Blaine County Regional Transportation Committee Meeting – McCleary**

- Committee members discussed available Local Highway Technical Assistance Council (LHTAC) grants, and will submit their upcoming needs at the next two meetings for grant consideration. The County may want to apply for Federal Lands Access Program (FLAP) grant funding.
- ITD plans to improve the east side shoulder of Highway 75 north of Ketchum for bike-pedestrian use as part of the Bicycle-Pedestrian Master Plan.
- Mountain Rides is going to try a direct Valley route to the airport; and add two more times for the Valley route. Grant funds are available for Mountain Rides to improve bus stop signage, lighting and benches in the next year.
- Mountain Rides and the Blaine County Recreation District (BCRD) are planning a new bus service to Galena Lodge from December 22 to February 5, Thursday through Sunday.
- Commissioner Schoen said community input suggests Mountain Rides needs to add a southbound shelter at East Fork Road, particularly for the safety of children commuting to school.

#### **Community Food Council Meeting – McCleary**

The Hunger Coalition and partners are discussing how to use information recently collected in a Community Food Assessment. One suggestion is to create a community food “Council” to address food security, production efforts, and other food-related education and programs.

#### **Southern Idaho Solid Waste District (SISWD) Regular Meeting – Schoen**

- Discussed standardizing disposal fees across the Southern Idaho Solid Waste District. Some counties in the district charge a gate fee; some collect property tax fees.
- SISWD Disposal Agreements were last reviewed in 2012 and expire in 2032, but will be proposed to be extended to 2037 to accommodate landfill gas-to-energy financing terms.
- The landfill gas-to-energy project is on hold until a lender is found. This is not a typical bank loan, but there should be organizations interested in financing such a project. Idaho Power will reset power purchase rates in June 2017. They could be lower; but, once SISW signs the Power Purchase Agreement with Idaho Power Company, both sides are committed to this rate for the term of the contract.
- SISWD has authority to set fees, but Blaine County passed its own solid waste fee resolution. The SISWD Board needs to clarify district and county responsibilities.

#### **Community Recognition for First Responders – McCleary**

A Hailey Elementary social worker, who is on the Board of Higher Ground, met with County Commissioner McCleary and the Sheriff to suggest starting a community recognition fete for first responders. The BCC will discuss support and ideas later.

#### **School Board Election – Greenberg**

If the four current members of the School Board are unsuccessful in selecting a fifth trustee, the County Commissioners are to select the fifth trustee. The BCC discussed how best to get familiar with the process and candidates.

#### **FRIEDMAN MEMORIAL AIRPORT AUTHORITY MEETING PREVIEW**

Also present: Friedman Memorial Airport Manager Chris Pomeroy and Airport Contracts/Finance Administrator Lisa Emerick.

Topics to be discussed at tonight’s meeting:

- Master Plan Chapter D.
- Noise modeling study.
- FMAA needs to finalize concession lease agreements with two potential vendors.
- Operating a food service.

Friedman's air traffic control tower must be moved by 2023 to comply with safety regulations. Since it's a safety requirement, part of the cost will be covered by the Airport Improvement Program (AIP). Airport Manager Pomeroy is intrigued by the concept of remote virtual air traffic control, which could cost half as much. This is working in Europe, and the FAA is now looking into it.

Pomeroy suggested his staff would benefit from membership in Northwest Association of Airport Executives.

## **BREAK**

**EXECUTIVE SESSION – §74-206 1(d) INDIGENT** - Consideration of records that are exempt from disclosure as provided in Chapter 3, Title 9, Idaho Code

Present were: Blaine County Indigent Services Director Brooke Baird.

**Schoen moved, seconded by McCleary, to convene in Executive Session, pursuant to Idaho Code 74-206 1(d) to consider records exempt from disclosure, in this case, indigent medical applications; and reopen the appeal hearing for Case #2015-54. Schoen (aye), McCleary (aye), and Greenberg (aye). Motion carried unanimously.**

## **OPEN SESSION RESUMED**

**Schoen moved, seconded by McCleary, to approve Case #2016-36 Medical Indigent Application for Assistance, with a \$25 monthly reimbursement, based on staff recommendation. Motion carried unanimously.**

**Schoen moved, seconded by McCleary, in the matter of Indigent Medical Application #2015-54, to approve the application based on staff recommendation. This application was the subject of an appeal hearing on August 25, which was continued to September 8. Since the appeal hearing, the applicant's surviving spouse submitted additional financial records, which included two money order receipts for rent payments; a letter from the landlord terminating tenancy; notification from Idaho Department of Health and Welfare that her child support case is being closed; a handwritten statement showing she owes \$50 for work on a 1998 Chevrolet; notice that she has a past due account from St. Luke's for \$134; a current CenturyLink bill; a Verizon receipt from a July payment; three Idaho Power statements from this year; an overdue balance from Sun Valley Animal Center; an Idaho Department of Health and Welfare letter showing cancellation of food stamps benefits; a Survivor's Benefits letter from Social Security; a copy of the first page of the applicant's deceased spouse's 2015 federal tax return and his 2015 W-2 form; the wife's birth certificate. On that basis, by moving to approve the application, the BCC is reversing its prior determination of denial. The BCC is ordering no reimbursements in this case; and cancelling the scheduled appeal hearing continuation on September 8. McCleary abstained, since she was not present at the September 8<sup>th</sup> appeal hearing. Motion carried 2/0.**

## **LAND USE and BUILDING SERVICES, Discussion and Consideration**

### **• Findings of Fact: Rock Creek Stream Alteration**

Also present: Blaine County Land Use Administrator Tom Bergin; County Deputy Land Use Administrator Kathy Grotto; County Code Compliance Officer Kristine Hilt; and Zoning Specialist Nancy Cooley.

The security agreement is being prepared.

**McCleary moved, seconded by Schoen, to approve Findings of Fact, Conclusions of Law and Decision regarding an application of the Wood River Land Trust for a Stream Alteration Permit on Rock Creek Ranch to reconnect three abandoned channels. Schoen abstained because he was not present. Motion carried 2/0.**

### **• Draft Recommended Findings and Decision, Minor Plat Amendment: Springs, Lots 7-12, Block 6, Picabo Townsite**

Also present: Blaine County Land Use Administrator Tom Bergin; County Deputy Land Use Administrator Kathy Grotto; and Zoning Specialist Nancy Cooley.

Land Use processed this as a minor plat amendment, subject to administrative approval, because it follows removal of platted lot lines. The comment period for property owners within 300 feet ended on August 29. One comment was received in favor of the application.

**Schoen moved, seconded by McCleary, with regard to the application by Melinda Springs for a minor plat amendment eliminating townsite lot lines, creating two lots 7A and 8A, Block 6, Picabo Townsite, to approve this application, which is based upon the recommendation by the Administrator under our rules, as conditioned. Motion carried unanimously.**

### **• Discussion: Potential Zoning Code text amendments**

Also present: Blaine County Land Use Administrator Tom Bergin; Blaine County Deputy Land Use Administrator Kathy Grotto; and Zoning Specialist Nancy Cooley.

Land Use staff feel some Accessory Dwelling Unit regulations are stricter than may be practical; and suggest the Planning and Zoning Commission and County Commissioners consider revisions to relax the rules somewhat.

Commissioner Schoen suggested the BCC and Land Use schedule a joint workshop on Land Use planning, projects and priorities.

**COMMUNITY CHOICE GRANT –  
East Side Hospital Drive Sidewalk Options, Discussion and Consideration**

Also present: Blaine County Land Use Administrator Tom Bergin; County Deputy Land Use Administrator Kathy Grotto; and County Planning Assistant Grants Manager Michele Johnson.

Dense housing is proposed for this East Side Hospital Drive area, along with a Valley route bus stop and local employment opportunities. Thornton Heating and Nichols Landscaping were required to bond for installed sidewalks per their approved Community Housing Planned Unit Development agreements, and the County is holding their money, plus that of a third landowner in the area. The fourth landowner is not required to contribute and there is no mechanism to collect from him once the sidewalk is installed. Blaine County Engineer Jeff Loomis thinks \$110,000 is an accurate estimate for the County to install the sidewalk.

Staff explained sidewalk options, both of which will only repair curb and gutter where necessary, and neither includes a crossing beacon. The BCC supported having an engineer do the design for the entire length of the sidewalk, which will be funded with the original grant and the security bonds.

**APPROVAL OF BOARD OF COUNTY COMMISSIONERS MEETING MINUTES**

- June 29, 2016 Board of Equalization Appeal Hearings
- June 30, 2016 Board of Equalization Appeal Hearings
- July 11, 2016 Board of Equalization Appeal Hearings
- August 16, 2016 Regular Meeting
- August 23, 2016 Regular Meeting
- August 25, 2016 Indigent Hearing

Schoen moved, seconded by McCleary, to approve Board of Equalization meeting minutes of June 29, June 30, and July 11, 2016; County Commissioner meeting minutes of August 16 and August 23, 2016; and August 25, 2016 indigent hearing as amended. Motion carried unanimously.

**ADJOURN**

At the hour of 2:59 p.m., with no more business before them, the County Commissioners adjourned.

Attest: \_\_\_\_\_ Approved \_\_\_\_\_

JoLynn Drage  
County Clerk

Jacob Greenberg  
Chairman