

**OFFICE OF THE BOARD OF COUNTY COMMISSIONERS
OF BLAINE COUNTY
REGULAR MEETING OF THE JUNE 2011 SESSION**

Eighth Day

Tuesday, June 28, 2011

Pursuant to Statutory Provisions, the Board of Blaine County Commissioners (BCC) met this day at 8:45 a.m. Present were Chairman Angenie McCleary, Vice Chairman Tom Bowman, Commissioner Lawrence Schoen; County Administrator Derek Voss; County Clerk JoLynn Drage; Operations Director Char Nelson; *Idaho Mountain Express* reporter Kate Wutz; and Recording Secretary Sunny Grant.

Commissioner Schoen was absent until 9:00 a.m.

Chairman McCleary called the meeting to order at 8:47 a.m.

PUBLIC COMMENT - NONE

EXECUTIVE SESSION – §67-2345 1(d) INDIGENT - Consideration of records that are exempt from disclosure as provided in Chapter 3, Title 9, Idaho Code

• **Case #10-10-004**; • **Case #11-03-031**; • **Case #11-06-048**

Present were: Blaine County Welfare Director Wilma Colter and Assistant County Welfare Director Connie Kacalek.

Bowman moved, seconded by McCleary, to convene in Executive Session pursuant to Idaho Code 67-2345 1(d) to consider indigent medical applications. Bowman (aye), and McCleary (aye). Motion carried 2/0.

OPEN SESSION RESUMED

Bowman moved, seconded by McCleary, to deny Case #11-06-048, based on staff recommendations. Motion carried 2/0.

Bowman moved, seconded by McCleary, to deny Case #11-03-031, based on staff recommendations. Motion carried 2/0.

Bowman moved, seconded by McCleary, to approve payment for medical services provided between August 27, 2009 and March 4, 2010 for Case #10-10-004, based on staff recommendations. Motion carried 2/0.

BUDGET REQUEST: AMBULANCE

Schoen moved, seconded by Bowman, to convene as the Blaine County Ambulance District. Motion carried unanimously.

BLAINE COUNTY AMBULANCE DISTRICT

Also present: Wood River Fire Protection District Chief Bart Lassman; Chairman of the Board of Fire Commissioners for the Wood River Fire District James Frehling; Carey Quick Response Unit EMS Chief Richard Olson; Ketchum Fire Chief Mike Elle; Carey Fire Chief Richard Kimball; and Blaine County Emergency Medical Director Keith Sivertson.

- There have been no accidents at Timmerman Hill since the speed limit was reduced.
- Many emergency calls now have to do with an aging community.
- Due to interfacility transfers, there is an increase in the number of “overlapping” calls, requiring a volunteer crew to stand in while the duty crew is responding.

The Ambulance District discussed interfacility transfers. The BCC does not include transfers as a primary duty of the Ambulance District, but Blaine County realizes its responsibility for the best medical care of its constituents, and is willing to play a role in interfacility transfers.

St. Luke's is examining the billing to ensure transfers are billed and collected.

The Ambulance District FY2012 budget request is 3% higher due to increasing prices in health insurance, fuel, supplies and equipment, etc. The budget doesn't include merit increases, but does include incentives for paid on-call volunteers to respond to calls. The major capital expenditure is replacement of the defibrillators.

Ketchum Fire Department – Ketchum Fire Chief Mike Elle

The FY2012 budget is 3% higher. Ketchum experienced a 9% increase in calls last year, and an aging population complicates calls. Personnel and benefit costs have increased. Attrition is a big issue; volunteer paramedics have taken jobs with other agencies. The ambulance fleet is being maintained as is. Ketchum may not be able to afford continued rendezvous service to the north County.

Carey Quick Response – Carey Quick Response Unit (QRU) EMS Chief Richard Olson
Carey is a licensed Advanced Quick Response Unit; and anticipates future licensure as an Ambulance, which will allow it to do transfers if staff is available. The FY2012 training budget is necessary to comply with state requirements for advanced level care. Carey will host a first responder class later in 2011. Schoen asked the Carey QRU to meet with County staff to discuss the requirements and costs to upgrade to 700MHz communications system.

Blaine County Emergency Medical Director Keith Sivertson stated Blaine County owns nine ambulances, and needs an annual Capital Improvement Plan for replacement of these vehicles.

Schoen moved, seconded by Bowman, to adjourn as the Blaine County Ambulance District. Motion passed unanimously.

BLAINE COUNTY BOARD OF COMMISSIONER RECONVENED

HARDSHIP TAX CANCELLATION REQUEST – Banducci – Blaine County Assessor Valdi Pace
Also present: Blaine County Treasurer Vicki Dick.

This is a request for cancellation of taxes from mid-2008 through 2010, due to undue hardship. The Blaine County resident was declared disabled after an accident several years ago.

Schoen moved, seconded by Bowman, to cancel base tax and late charges on Government Sub Lots 7, 14 and 15, RP0026000014A, in the amount of \$232.42 plus any accrued interest, based upon a finding that the owner of the parcel, Ms. Michelle Banducci, meets the criteria for property tax relief due to hardship under Title 63, Chapter 7. Motion carried unanimously.

CONTRACTS AND AGREEMENTS CONSIDERATION – Blaine County Administrator Derek Voss

- **Investment Grade Technical Energy Audit/Project Development Agreement with McKinstry** Record #589635

The language indicates that McKinstry will incorporate any additional projects into this contract.

Bowman moved, seconded by Schoen, to approve McKinstry Investment Grade Technical Energy Audit/Project Development Agreement, and authorize chair to sign. Motion carried unanimously.

- **Independent Contractor Agreement for Designated Examiner with Shelly Vegwert** Record #588669
- **Independent Contractor Agreement for Designated Examiner with Eve Heart** Record #588670

McCleary and the Chief Deputy County Prosecutor reviewed designated examiner claims and drafted independent contractor agreement contracts.

Schoen moved, seconded by Bowman, to approve two contracts for two independent designated examiners, Eve Heart and Shelly Vegwert, and authorize chairman to sign. Motion carried unanimously.

- **MOU between Blaine County and South Central Public Health District** Record #590352
- This MOU ties Homeland Security and the Blaine County Sheriff's Office with emergency coordination with the South Central Public Health District.

Bowman moved, seconded by Schoen, to approve a Memorandum of Understanding with the South Central Public Health District and Blaine County officials for emergency response to disasters within Blaine County that fall under purview of the South Central Public Health District, and authorize chairman to sign. Motion carried unanimously.

BUDGET REQUEST: COMMISSIONERS – Blaine County Commission Chairman Angenie McCleary

Also present: Commissioners Assistant Jenny Lovell.

The BCC discussed their future FY2011 and FY2012 travel plans and budget.

BLAINE MANOR BUDGET PRESENTATION and CONSIDERATION

Also present: Blaine Manor Finance Director Stephanie Jaskowski, Blaine Manor Administrator Gail Goglia, and Blaine Manor Board members Marsha Riemann and Linda Haavik.

The By-Laws of the Blaine Manor Board of Directors stipulate that the Blaine County Commissioners will approve the Blaine Manor budget. Blaine County's budget includes a Nursing Home Fund that covers the Blaine Manor budget and additional buildings and grounds expenses.

The FY2012 budget is designed to cover increases in employee health insurance rates, gasoline, food costs, etc. Capital expenditures for computers and software are requested under a separate capital

budget. The budget includes a 2% salary increase to cover some merit raises. Blaine Manor has a very low turnover rate, and wants to acknowledge employee value.

PUBLIC COMMENT

In accord with the bylaws of Blaine Manor which reflect the relationship between Blaine Manor and Blaine County, Schoen moved, seconded by Bowman, to approve the Blaine Manor Operating Budget for FY2012 in the amount of \$2,537,427. In discussion, McCleary said this budget includes the upper provider limit payment, which is important to more accurately reflect revenue. It was not included last year. **Motion carried unanimously.**

BREAK

BUDGET REQUEST: CLERK / AUDITOR / RECORDER – Blaine County Clerk of the District Court, Ex Officio Auditor and Recorder JoLynn Drage.

Clerk to the Board of County Commissioners – Blaine County Clerk JoLynn Drage

The Clerk prepares and posts agendas, records proceedings and prepares meeting minutes for permanent record, and records and provides minutes for all Board of Equalization hearings. Audio recordings of BCC meetings are maintained in a way that can be transcribed verbatim.

The Clerk's desired outcome is high quality public service. All positions are cross-trained so there's always someone in the office to provide public accessibility to county services, regardless of season and employee schedules. The FY2012 budget includes a 1½% merit/training increase for fully cross-trained employees.

Recorder – Blaine County Recorder JoLynn Drage

The Recorder is the official keeper of all land records for Blaine County. Records must be maintained accurately and readily accessible. The Recorder also processes marriage licenses and passport applications. The Recorder's office has been converting all old microfilm records to digital, which will provide more public accessibility to all County records.

Auditor – Blaine County Auditor JoLynn Drage

The Auditor handles all money coming into the County, and apportions it appropriately. The Auditor also processes payroll and all beverage licenses in the County, prepares agency records, maintains files of all tort and liability insurance claims, and maintains County fixed assets.

The Auditor's desired outcome is a high level of public trust; and continued fiscal year audits with no material weakness.

The BCC suggested the public might better understand the roles of the different departments if they were described on the County website.

AMEND THE AGENDA

Schoen moved, seconded by Bowman, to amend the June 28, 2011 agenda to include consideration of Findings of Fact, Conclusions of Law and Order in the appeal of Indigent Case 11-02-23. Motion carried unanimously.

FINDINGS OF FACT – Indigent Case #11-02-23

Schoen moved, seconded by McCleary, to approve the Findings of Fact, Conclusions of Law and Order in the Matter of Indigent Case #11-02-23. Motion carried 2/0, with Vice-Chairman Bowman abstaining.

COUNTY DEPARTMENT REPORTS, DISCUSSION and CONSIDERATION

Clerk's Report – JoLynn Drage

- Focus is on preparation of the FY2012 County budget.
- Scheduling Board of Equalization appeals.

County Administrator – Derek Voss

- BSU, in cooperation with the USGS, will be flying an unmanned Raven surveillance aircraft over Blaine County to assess pygmy rabbit habitat.
- Distributed draft Blaine County FY2012 Budget breakdown, including tax-supported and dedicated funds, to the BCC.
- Preparing FY2012 compensation philosophy and adjustments for BCC consideration.

Consolidated Emergency Communications FY2012 Funding

Voss confirmed with the BCC that they agreed to continue using the Parcel Data System funding model, due to its high level of credibility, and suggested an identical Emergency Communications Agreement with each jurisdiction. The BCC agreed. Individual negotiations with a jurisdiction or reduction of financial obligation put the system at risk, and is not consistent with the model

approach. BCC discussed Sun Valley city's FY2012 proposed emergency communications budget. McCleary will draft a letter to be sent to Sun Valley, outlining the BCC's conclusions.

Land Use and Building Services Director – Tom Bergin

• **Mountain Overlay District Work Plan**

Also present: Blaine County Zoning Specialist Nancy Cooley; Linda Haavik; and Deborah Vignes

Planning staff submitted a work plan for revisions to the Mountain Overlay District (MOD) map. Text revisions may also be appropriate, to allow planning staff to make MOD changes based on visual inspection without requiring a survey. The draft MOD map will go before the P&Z Commission.

PUBLIC COMMENT

Haavik suggested the P&Z Commission take public comment on the MOD maps. Haavik and Vignes both thanked the BCC for their commitment to an accurate MOD.

BOARD REPORTS, DISCUSSION and CONSIDERATION

Wood River Resource Conservation and Development (WRRC&D) Dues – Schoen

The program has been in place for years, and brings grant dollars into Blaine County for various projects. The BCC agreed to support the WRRC&D program with \$1,020 for two years dues. The money will be taken from the FY2011 Contingency Fund. The BCC directed the Clerk to add the Wood River Resource Conservation and Development program to the funding list for FY2012.

Blaine Manor Board Appointment – McCleary

Blaine Manor Board member Peter Van Der Meulen has resigned due to other commitments. The Blaine Manor Board has informally interviewed and recommended a replacement. The BCC will request a letter from the prospective new Board member explaining his desire for appointment.

Behavioral Health Interagency Cooperative – McCleary

McCleary is participating in the group, and attended their recent meeting.

Wood River Wolf Project – Schoen

The wolf project held a two-day training session this week. Next week, focus groups conducted by a multi-university research project on the interaction between predators and livestock/humans will be convened in Ketchum .

CONSENT CALENDAR

Beverage License Renewals for Snow Valley Company Inc dba Sun Valley Lodge, Sun Valley Inn, Dollar Cabin, and River Run Lodge; Cristina's Restaurant Inc dba Cristina's; Burger Grill Ketchum Inc dba Burger Grill Ketchum; Globus Spice Inc dba Globus Restaurant; Everchange Inc dba Evergreen Restaurant; West Magic Resort LLC dba West Magic Resort; Valley Wine Company Inc dba Sun Valley Wine Company; The Rustic Moose Inc dba The Moose Girls Café & Bar; Sushi on Second Inc dba Sushi on Second; Lefty's Inc dba Lefty's Bar & Grill; Ketchum Grocery LLC dba Roxy's; Bar Flying V Inc dba Three Ten Main; Zepler World Industries Inc dba Galena Lodge; MCCF Inc dba That's Entertainment; Martin Chandler dba Guffy's; Tobacco Leaves Inc dba Tracy's Market; Smoky Mountain Pizza & Pasta Ketchum dba Smoky Mountain Pizza; Pioneer Saloon Inc dba Pioneer Saloon; RRR LLC dba The Kneadery; Taylor Sturges dba Taylor'd Events; Bob Dog Inc dba South Valley Pizzeria; Wood River Gun Club Inc dba Wood River Gun Club; Valley Gas Inc. dba Hailey Chevron, and Valley Gas Inc. dba Valley Car Wash; Raspberry's Restaurants, LLC dba Raspberry's in Hailey & Ketchum; Desperados Inc dba Desperados Mexican Restaurant.

Bowman moved, seconded by Schoen, to approve the Consent Calendar for June 28, 2011. Motion carried unanimously.

APPROVAL OF BOARD MEETING MINUTES

- **Regular BCC meetings of May 24, June 6, June 7, June 13 and June 21, 2011**

Schoen moved, seconded by Bowman, to approve the BCC minutes of regular meetings of May 24, June 6, June 7, June 13, and June 21, 2011, as amended. Motion carried unanimously.

ADJOURN

At the hour of 4:42 p.m., the BCC finding no more business before them adjourned.

Attest: _____ Approved _____
JoLynn Drage Angenie McCleary
County Clerk Chairman