

EVACUATION PROCEDURE with SHELTERING IN PLACE CONTINGENCY

Evacuation:

The physical removal of all persons from Camp Rainbow Gold and the re-assembly of those persons at a pre-designated location.

Objectives:

- To protect the campers, volunteers, staff and visitors. Safety of all is the top priority.
- To provide an appropriate response and to maintain control over emergency conditions.

Training:

All staff and volunteers will receive a minimum of 2 hours of training on all aspects of the evacuation plan prior to the start of camp. This training will be mandatory and will be conducted with the entire camp staff present. The training will include a full camp drill after the campers have arrived.

Structure for Command:

- Executive Director: Determine need for evacuation with Crisis Management Team.
- Site Manager: Lead the evacuation process. Final sweep before leaving property.
- Program Manager: Inform leadership team to begin evacuation process.
- Medical Director: Identify any special needs for campers during evacuation.
- Camp Director: Assure all campers and volunteers are accounted for in assembly area. Assign leadership team members to do a camp sweep for anyone that did not hear the notification.

Emergency Supplies:

All campers and staff will have a personal emergency supply kit containing at a minimum:

- Water bottles.
- Prescription medications and necessary medical equipment.
- Sturdy boots or shoes with cotton or wool socks.
- Long sleeve cotton or wool shirt and long pants.
- Particle mask.
- Necessary keys and credit cards.
- Personal electronic devices and chargers.
- (1) Change of clothes.
- Bed roll or sleeping bag.
- Flashlight and extra batteries.

Preparation of Transport Buses for Evacuation:

- Buses shall be ready for emergency evacuation at all times.
- Buses shall be backed into parking areas or garages and pointed in the direction of egress.
- Vehicle windows and other openings shall be closed at all times to prevent the entry of sparks or embers.
- Take additional fire extinguishers when leaving the site.
- Each person on board the vehicle shall bring their emergency supply kit.

Preparation of the Camp for Evacuation (if time allows):

- Shut off all pilot lights then close fuel supply lines at the meter.
- Close the valves of all propane tanks.
- DO NOT close fuel supply lines to emergency equipment such as a generator.
- Activate open area/buffer zone sprinkler systems.
- Close all windows, doors and shutters if equipped.
- Close or seal air vents and fireplace doors, leave fireplace dampers open.
- Turn off, seal, or disable all fans, heating and air-conditioning systems and clothes dryers, especially those systems that automatically provide for exchange of inside air with outside air.
- Remove combustible window coverings such as shades, blinds, or curtains.
- Move combustible furniture away from doors and windows.
- Bring garden hoses inside so that flames and embers do not destroy them.
- Move combustible outdoor furniture to an area where it will not be ignited by flames or embers.
- Leave interior and exterior lights on so firefighters can see the facility in smoky conditions.
- Assure that the Helistop is cleared and lit.

Assembly Area:

During any declared evacuation, no one is permitted to leave the camp facility without the permission of the Site Manager or Program Manager. All campers, volunteers, staff and persons on site will meet with their emergency kit at the Dining Hall to assure everyone is accounted for.

Leaving Camp:

Campers and Counselors will be loaded on the buses by cabin. They will again be checked off on a roster to assure everyone is accounted for. If the buses are full, remaining persons will utilize vehicles with more than 4 in each. All vehicles will be logged out with the name of all occupants before departing to the pre-assigned re-assembly area.

Re-assembly Area:

Buses and other vehicles will re-assemble at the recreation parking lot at East Fork Road and Highway 75. All persons will again be accounted for by cabin prior to moving to the next assembly area as directed by the Program Manager. Everyone is required to go to the re-assembly area and will not be allowed to leave until cleared by the Program Manager.

Emergency Contact:

All parents will be notified of the evacuation by Program Manager, Medical Director and any other volunteers asked to assist with process. Campers will be kept at the final re-assembly site until a parent picks them up or it is determined safe to go back to camp. Volunteers will remain until released by the Program Manager.

Public Information Spokesperson:

The release of all public information will be handled by the Executive Director.

Sheltering in Place:

In the event that a black flag warning is in place it has been determined that it is safer to remain on site in the Dining/Assembly Hall rather than to evacuate.

The Site Manager will alert all on site staff. The Program Manager will work with the Camp Director to notify all leadership, counselors and activity volunteers via radio and face to face communication.

Everyone on site will report to the Dining/Assembly Hall with their emergency kit and remain in the building unless directed otherwise by Site Manager or designee.

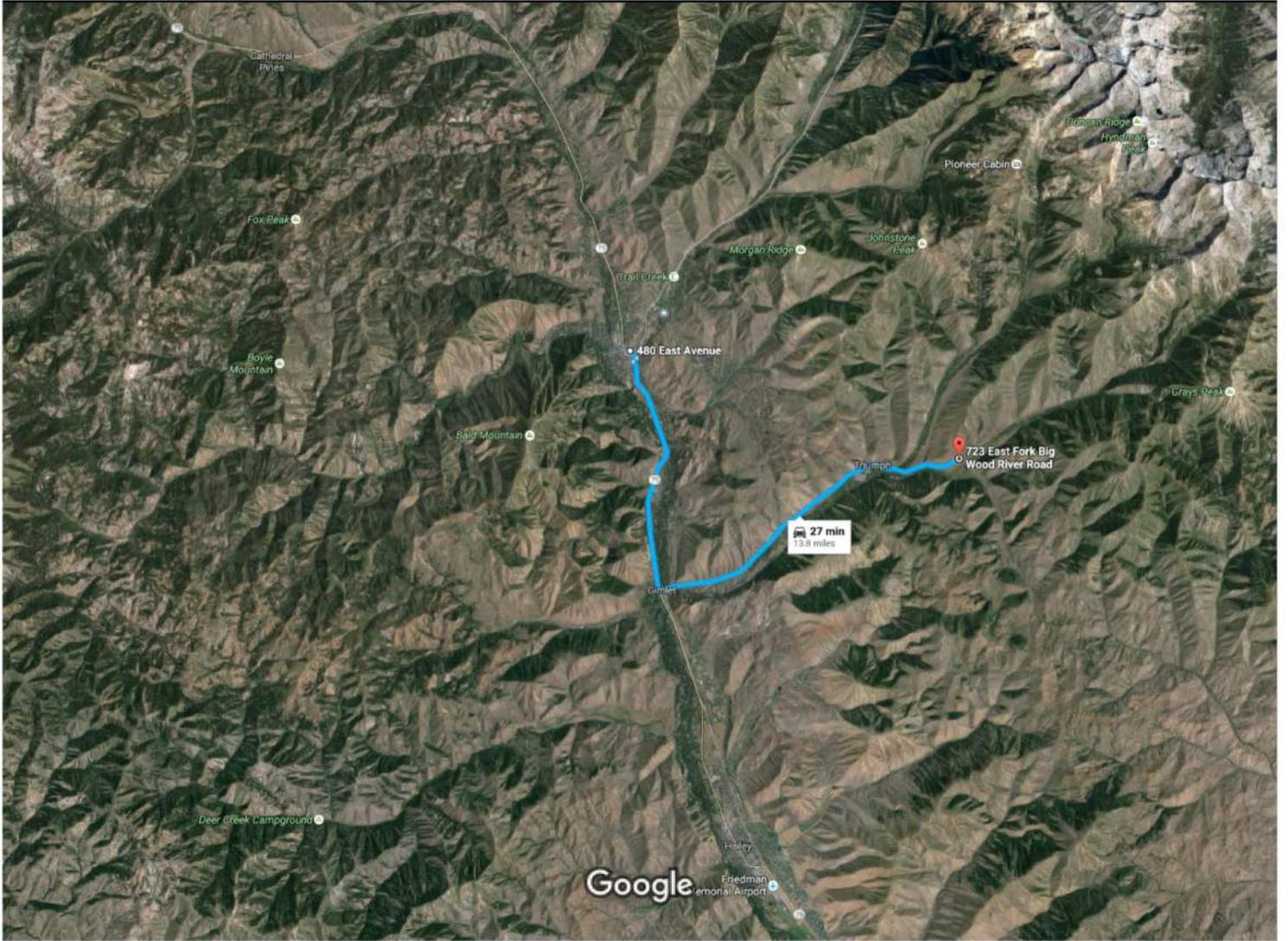
Facility Emergency Disaster Supplies are stored in the Dining Hall and include:

- Three day drinking water supply per person = Minimum (3) gallons per person.
- Additional water for cooking and hand washing.
- Battery powered radio and scanner.
- Extra batteries.
- Particle masks.
- Non-perishable foods that do not require cooking.
- First aid and sanitation supplies.
- Flashlights and extra batteries.
- Duct Tape.
- Plastic Garbage Bags (35 gallon size).
- Plastic Sheeting.
- Staple gun and spare staples.
- The Site Manager will contact the Blaine County Emergency Communications Center at 9-1-1 to let them know where they are, how many are there and that they are sheltering in place until directed otherwise by authorities. The Site Manager will provide the BCECC with appropriate contact numbers. The main phone line will then be forwarded to the dining hall phone. The voicemail should be changed to indicate that the business is closed, and that they will be remaining in the building until authorities advise that it is safe to leave.
- Program Manager or designee shall immediately notify the Executive Director of the planned sheltering in place.
- Campers and counselors will organize by cabin at the tables in the dining hall, remain quiet and seated until everyone on site has been accounted for. No one may leave the dining hall without the permission of the Program Manager.

Facility staff shall quickly perform the following operations:

- Shut off all pilot lights then close fuel supply lines at the meter.
- Close the valves of all propane tanks.
- DO NOT close fuel supply lines to emergency equipment such as a generator.
- Activate open area/buffer zone sprinkler systems.
- Close all windows, doors and shutters if equipped.
- Close or seal air vents and fireplace doors, leave fireplace dampers open.
- Turn off, seal, or disable all fans, heating and air-conditioning systems and clothes dryers, especially those systems that automatically provide for exchange of inside air with outside air.
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- Bring garden hoses inside so that flames and embers do not destroy them.
- Move combustible outdoor furniture to an area where it will not be ignited by flames or embers.
- Leave interior and exterior lights on so firefighters can see the facility in smoky conditions.
- Assure that the Helistop is cleared and lit.
- Fill additional containers with water for emergencies.
- Campers and staff shall remain inside the Dining Hall and shelter away from the outside walls.
- Place wet towels under doors to keep smoke and embers out.
- Patrol and extinguish any fires located inside the building.
- After the fire has passed the Facility Staff and selected volunteers can check the roof, attic and immediate ground area and extinguish any fires, sparks or embers.

- The Camp Director shall monitor telephone, radio, television and Internet reports for further instructions from authorities to remain informed.
- The Medical Director and Social Worker will contact the camper's emergency contact to inform them of the situation and notify them that they are safe. They will be given the camp's main office number in Boise (208-350-6435) as the place to call for more information as it is important to keep phone lines open at camp.
- Everyone will remain in the dining hall until emergency services has determined it is safe to either resume camp activities or start an evacuation plan.
- The release of all public information will be handled by the Executive Director.

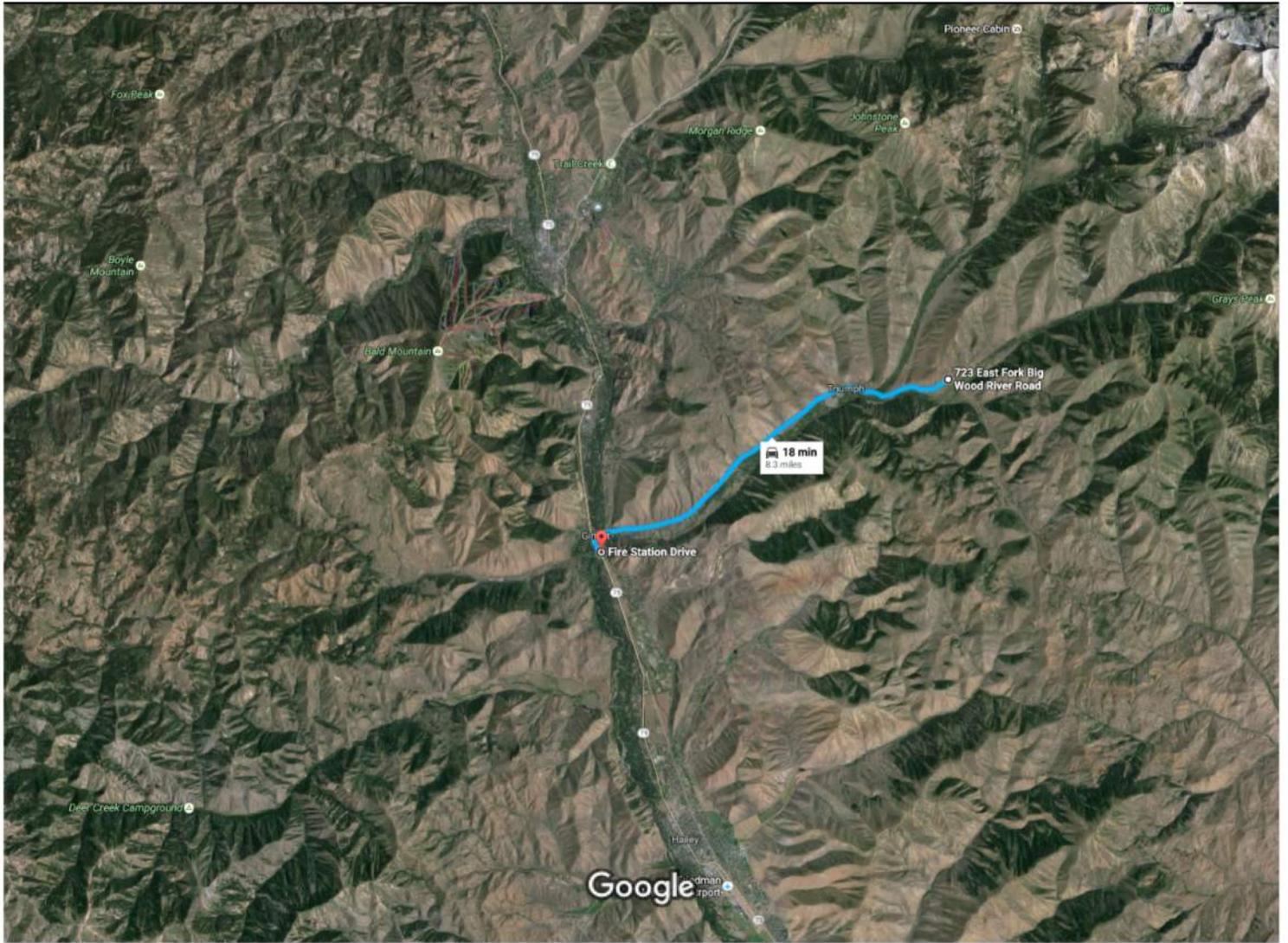


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CAMP RAINBOW GOLD TO KETCHUM FIRE STATION

 27 min
13.8 miles

Figure - 1

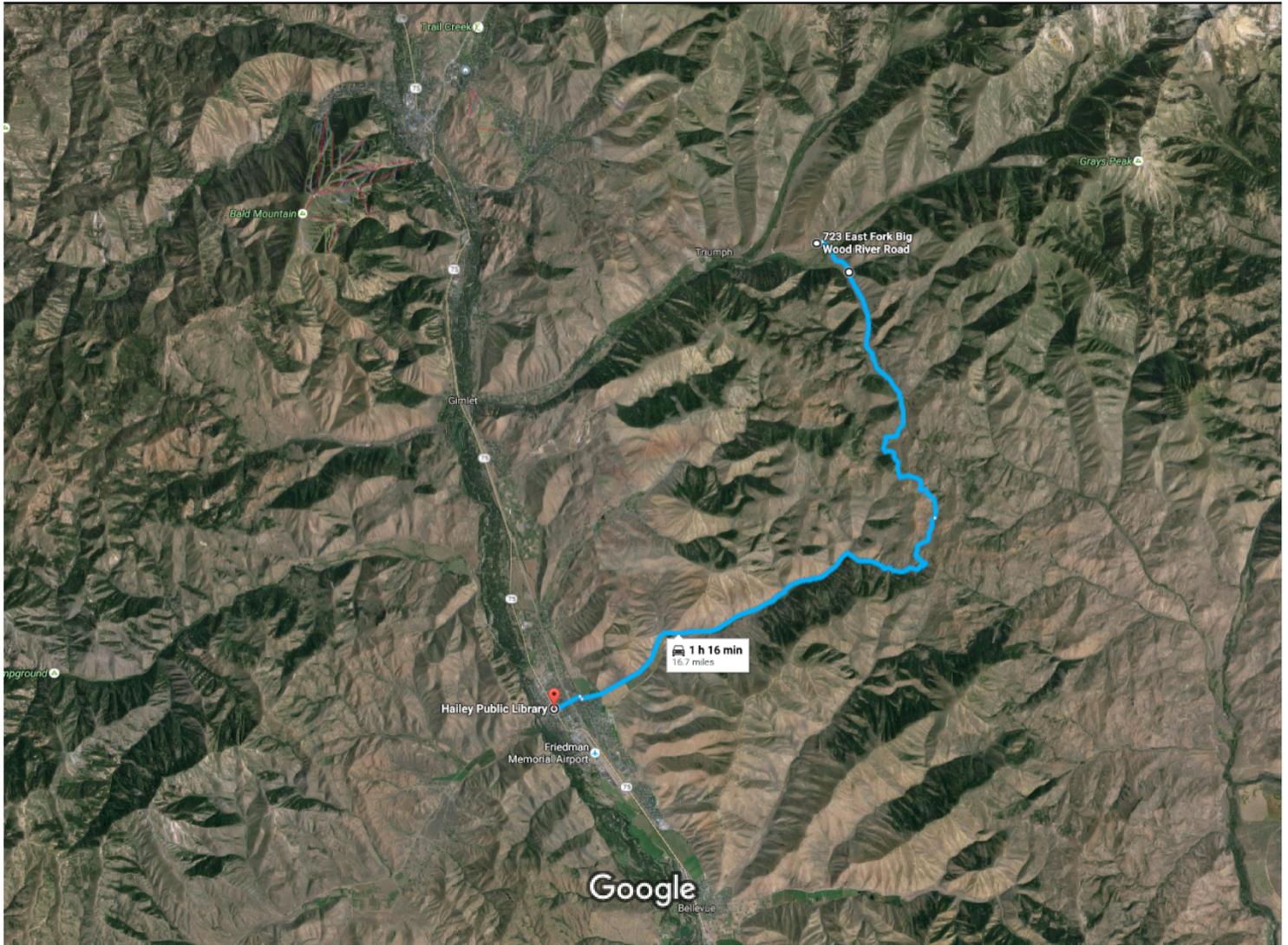


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CAMP RAINBOW GOLD TO GREENHORN FIRE STATION

 18 min
8.4 miles

Figure - 2



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CAMP RAINBOW GOLD TO HAILEY
SECONDARY 4-WHEEL DRIVE VEHICLE ONLY ROUTE

Note: Coordinate with County Disaster Coordinator prior to use.

 1 h 16 min
16.7 miles

Figure - 3