



219 First Avenue South, Suite 208
 Hailey, Idaho 83333
 Land Use Services: 208-788-5570
 FAX Number: 208-788-5576

**LAND USE & BUILDING SERVICES
 VACATION APPLICATION FORM**

Pursuant to Idaho Code 50-1306A, a petition to the Board of Commissioners is required when vacating a lot, tract, street, alley, road, highway, common area, plat, or part thereof in unincorporated Blaine County.

(1) APPLICANT INFORMATION

Name: _____
 Address: _____
 Phone: _____
 Email: _____

(2) TYPE OF TRACT TO BE VACATED (including tract name and legal description of property to be vacated):

(3) DESCRIPTION OF CASE CIRCUMSTANCES

Please explain: _____

(4) ADDITIONAL SUBMISSION REQUIREMENTS

- A. List of property owners within three hundred feet (300') of subject property, including private road owners. Three (3) sets of property owner's names and addresses are to be typed on self-adhesive copier labels.
- B. A letter signed by the city council chairperson (typically the mayor) expressing the city council's ruling on your petition for vacation if said vacation is within one (1) mile of any city jurisdiction in Blaine County (e.g., within one mile of Bellevue, Hailey, Ketchum, and/or Sun Valley).
- C. Six (6) copies of applicable map(s), e.g., area map and lot and parcel map, and site map.
- D. Vacation application fees:

\$500.00	Application fee (per Resolution #2010-61, dated 10/19/10)
60.00	Second publication
50.00	Refundable Notice Board Fee-to be posted on property
5.00	Per surrounding landowner
20%	Fire District plan review fee

(5) ACKNOWLEDGEMENT

The undersigned certifies that (s)he is the owner of the subject property, or an authorized representative, that (s)he has filled in this application to the best of his/her knowledge, and that (s)he agrees to comply with all county codes and state laws, as amended, regulating properties in Blaine County, Idaho. The applicant agrees in the event of a dispute concerning the interpretation or enforcement of the variance permit, in which the County is the prevailing party, the applicant will pay reasonable attorney's fees and costs, including fees and costs of appeal for the County of Blaine.

The undersigned grants permission to County Personnel to inspect any property which is the subject of this application until such time as all condition(s) of approval attached to the application(s) have been satisfied.

SIGNATURE OF APPLICANT: _____ DATE: _____

ADMINISTRATIVE RECORD

Required Fee, \$500.00 plus Second Notice Publication, \$60.00 = \$560.00	paid on _____
20% Fire District review fee _____	paid on _____
Refundable Notice Board Fee _____	\$50.00 paid on _____
Surrounding Landowner Notices, cert. mail, \$5.00 ea. x _____ = \$ _____	paid on _____
TOTAL = _____	receipt # _____

Engineering and consultant fees are calculated based on the time spent by County hired private consultants and their staff to review various projects. These fees are to be paid in full upon receipt and prior to scheduling an applicant's public hearing.