

**OFFICE OF THE BOARD OF COUNTY COMMISSIONERS
OF BLAINE COUNTY
REGULAR MEETING OF THE APRIL 2020 SESSION**

Sixth Day

Tuesday, April 28, 2020

Pursuant to Statutory Provisions, the Board of Blaine County Commissioners (BCC) met this day at 10:00 a.m. Present were Chairman Jacob Greenberg, Vice-Chair Angenie McCleary, and Commissioner Dick Fosbury; County Administrator Derek Voss; County Facilities Manager Patrick Boyle; County Clerk JoLynn Drage; County Administrative Services Manager Mandy Pomeroy; County IT Specialists Ben Parker and Jon Eaton; Blaine County Administrative Services Manager Mandy Pomeroy; County Operations Support Specialist Kay Draper; Administrative Specialist Jenny Lovell; Blaine County Prosecutor Jim Thomas; County Chief Deputy Prosecuting Attorney Tim Graves; Blaine County Court Supervisor Andrea Logan; Blaine County Chief Public Defender Justin McCarthy; Blaine County Assessor Jim Williams; Chief Deputy Assessor Melissa Fry; Appraiser Erin Swanson; Blaine County Sheriff Steve Harkins; Blaine County Chief Probation Officer Teresa Espedal; Blaine County Land Use Administrator Tom Bergin; County Land Use and Building Services Deputy Director Kathy Grotto; Blaine County Certified Building Official Jeff Giese; GIS Analyst/ Blaine County Disaster Services Coordinator Chris Corwin; Blaine County Emergency Communications Director Robin Stellers; Blaine County Treasurer John David Davidson; Blaine County Chief Deputy Treasurer Morgan Drage; GIS Manager Sam Young; Blaine County Senior GIS Analyst Kelly Green; County Public Information Officer Larry Schoen; Recording Secretary Sunny Grant; Land, Water and Wildlife Levy Program Coordinator Wendy Pabich and LWW LAB member Lili Simpson; Idaho Mountain Express reporter Gretel Kauffman; Boise State Public Radio South Central Idaho reporter Rachel Cohen; Sun Valley Institute Executive Director Aimée Christensen; Sawtooth National Forest Ketchum District Ranger Kurt Nelson; USFS Sawtooth National Recreation Area Ranger Kirk Flannigan; Bureau of Land Management Shoshone Field Manager Codie J. Martin; US Forest Service Fire Management Officer Matt Filbert; BLM Craters of the Moon Monument Manager Holly Crawford; and Kiki Tidwell.

Due to the COVID-19 pandemic stay-at-home order, most participants in this meeting were by webconference or teleconference.

Chairman Greenberg called the meeting to order at 10:09 a.m.

PUBLIC COMMENT : None.

COUNTY DEPARTMENT REPORTS

Claims - Gretchen Stinnett

McCleary moved, seconded by Fosbury, to approve claims dated April 22, 2020. Motion carried unanimously.

• **Land Use and Building Services** - Jeff Giese

Building Official Jeff Giese estimated 70-80% of construction was back in operation by the end of the week. Crews were for the most part taking guidelines seriously and were self-policing. The Wood River Building Contractors Association distributed guidelines. Guidelines will be issued along with future building permits, and the building official will check neighboring jobsites as he makes regular inspections.

CONTRACTS, GRANTS AND AGREEMENTS

• **Second Addendum to Lease Agreement for the use of "Drying Fields" at Ohio Gulch**

Also present: County Attorney Tim Graves.

Fosbury said this 18-month extension is similar to the one-year extension done last year. Fosbury has been working with wastewater treatment operators and HDR Engineering consultant to develop a plan to convert biosolids into compostable material within Blaine County, in line with Department of Environmental Quality rule changes.

Fosbury moved, seconded by Greenberg, to approve Second Addendum to Lease Agreement for use of drying fields at Ohio Gulch Transfer Station. Motion carried 2/0. (McCleary was not present for the motion.)

• **Request to Accept Grant Funding - FY20 Cooperative Weed Management Area**

Also present: County Noxious Weeds Superintendent/Weed Department Manager John Cenarrusa.

Blaine County applied for this funding last December to help fund noxious weed spray days, Southern Idaho Bio Control Group, the Sharps Fire Area, etc.

Fosbury moved, seconded by McCleary, to approve the request to accept grant funding from the 2020 Idaho Department of Agriculture Cooperative Weed Management Area Cost Share in the amount of \$11,550, and to approve County match of \$2,500. Motion carried unanimously.

• **Contract for Services with Sun Valley Institute**

Also present: Sun Valley Institute Executive Director Aimée Christensen

Administrative Services Manager Mandy Pomeroy worked with Attorney Graves and Administrator Voss on this Contract for Services to create and maintain the Blaine County Long-Term Recovery website. The BCC discussed the expiration date of the contract.

Fosbury moved, seconded by McCleary, to approve the Contract for Services between Blaine County and Sun Valley Institute, with a cost of \$5,000 for services rendered per the contract, and the term be modified to end December 31, 2020. Motion carried unanimously.

CONSENT CALENDAR

- **Junior College Certificate of Residency forms**
- **Beverage License Transfer of Kellee Havens dba The Havens to Artichokes are Hearts LLC dba The Havens**

Greenberg moved, seconded by Fosbury, to approve the Commissioners’ Consent Calendar for April 28, 2020. Motion carried 2/0. (McCleary was not present for this item.)

PUBLIC LANDS DISCUSSION

Also present: Bureau of Land Management Shoshone Field Manager Codie J. Martin; Sawtooth National Forest Ketchum District Ranger Kurt Nelson; Sawtooth National Recreation Area Ranger Kirk Flannigan; US Forest Service Fire Management Officer Matt Filbert; and Blaine County Public Information Officer Larry Schoen.

The USFS and BLM representatives discussed early fire restrictions and limited access to public lands as a way to limit potential wildfires, as well as limiting crowds that could spread COVID-19.

COUNTY DEPARTMENT REPORTS, CONTINUED

County Administrator - Derek Voss

- The County’s Contract for Services with Public Information Officer Larry Schoen expires May 1.
- Human Resources will guide departments as employees return to work, within federal guidelines and Idaho Rebound rules.
- The Facilities crew have installed new air circulation, and will be installing Plexiglas screens. Masks will arrive later this week. Public counters will be wiped after each customer.
- Facilities will work with departments that have heavy public interaction. The Assessor has designed an online appointment system that will limit the number of people in the Annex. Someone will be at the door to assist people who show up without an appointment.

COVID-19

Updates

- County Clerk would prefer to have all in-person interaction—elections, recorder, marriage licenses, etc.--by appointment only. Clerk-Auditor-Recorder has maintained at least one person in the Old Courthouse building during regular office hours during the Stay-at-Home order. The National Passport Agency is not doing passports yet.
- Assessor said his staff are working well from home, and some can continue to do that.
- Land Use has to figure out how to do public meetings—P&Z Commission, Hearing Examiner, etc. Land Use and Building Services will coordinate with other Annex departments to use the public doors and the Annex meeting room. Some Land Use staff prefer to work at home, and some prefer to be in the office.
- Probation is trying to figure out how to help their clients, some of whom don’t understand English and may or may not have computer access, who come to the Annex and knock on the door.

At this time, the BCC decided to delay opening County office buildings to the public for another week, until May 11. In the meantime, department heads will confer with local city governments, draft policies and procedures, and present challenges at next Tuesday’s regular BCC meeting. McCleary suggested the BCC encourage people who can work from home to work from home; in order to limit interaction of staff and public in this next stage.

Fosbury moved, seconded by McCleary, to, in these emergency conditions, extend the closure of County facilities for one week, through May 10. On Tuesday, May 5, at their regular meeting, the BCC can re-examine opening County offices on May 11, or extend it another week. Motion carried unanimously.

ADJOURN

At the hour of 1:13 p.m., with no more business before them, the County Commissioners adjourned.

Attest: _____ Approved _____
 JoLynn Drage Jacob Greenberg
 County Clerk Chairman