

FY2021 Budget Coversheet

General Information

Office/Department: Blaine County Auditor/Recorder

Budget Contact Person: JoLynn Drage

Budget Team Members: JoLynn Drage, Leslie Londos

BCC Presentation Date: June 22, 2020 - 2:00 p.m.

Office/Department Profile

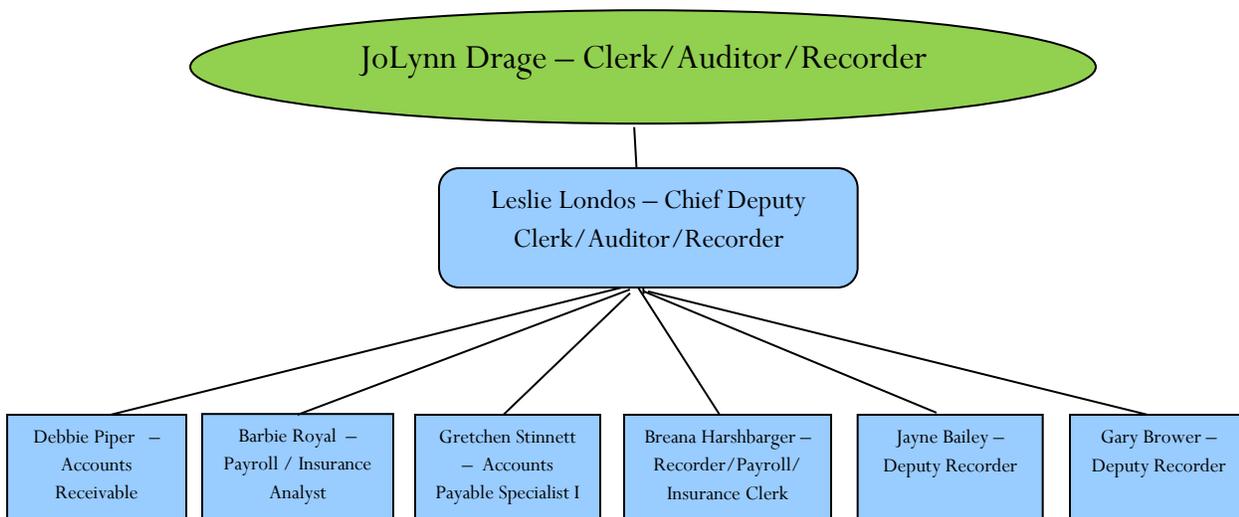
Operational Description

The Blaine County Auditor's office is responsible for the financial transactions of Blaine County. Funds are received and disbursed through Accounts Payable and Payroll. Budgets and tax levies are calculated and prepared for the Board of County Commissioners' review and approval. Land records and other documents for Blaine County are recorded and maintained per Idaho Statute. Tort and liability insurance claims are maintained. Beverage and marriage licenses are issued. Passport applications are accepted. The fixed asset system is updated and maintained.

Department Mission

Our mission is to ensure fiscal responsibility and stability for Blaine County, and to serve all citizens of Blaine County by providing them with complete and accurate Blaine County records in an effective, efficient and professional manner.

Organizational Structure



FY2021 OBB PRESENTATION OUTLINE

What Matters to the Citizens of Blaine County?

1. We Are Here When They Need Us
 - Strategic Alignments:
 - Optimizes public accessibility to county services and information
 - Understands its constituency and believes county government exists to serve their needs
 - Works to meet community needs when determined appropriate and possible

2. Accurate Information
 - Strategic Alignments:
 - Employs accounting best practices
 - Strives for consistency
 - Promulgates county performance standards, performance measurement and re-evaluation

3. Being Served Promptly and Efficiently
 - Strategic Alignments:
 - Understands and focuses on customer and client service
 - Uses citizen and taxpayer resources efficiently and effectively
 - Understands its constituency and believes county government exists to serve their needs
 - Works to meet community needs when determined appropriate and possible
 - Provides a desirable, responsive work environment

4. Safeguarding and Handling of Funds
 - Strategic Alignments:
 - Uses citizen and taxpayer resources efficiently and effectively
 - Employs accounting best practices
 - Models excellent government
 - Maintains a strong ethical foundation
 - Engages in excellent intra- and inter-departmental communication