



COUNTY ADMINISTRATOR RECRUITMENT

BLAINE COUNTY, IDAHO





BLAINE COUNTY

Located in the heart of south-central Idaho, Blaine County is home to some of the most scenic landscape the entire state has to offer. Near the entrance to the Sawtooth Mountains, Blaine County is the headquarters for the Sawtooth National Recreation Area and home to the famous Sun Valley ski resort. Blaine County boasts a rich history in mining and sheep herding and today offers a uniquely progressive, educated, hard-working and generous community, working toward equity for all residents. With a population of approximately 22,000 residents, the county covers 2,661 square miles with a unique and varied topography. Accessible in every direction by state highways and by commercial air service to the Friedman Memorial Airport, SUN, Blaine County has become both a top resort destination and a place for many to call home. Blaine County is comprised of the cities of Sun Valley, Ketchum, Hailey, Bellevue and Carey, with the County seat located in Hailey.

As of the 2010 census, the median age of the Blaine County population was 37 with a median family income of \$73,929. Public education in Blaine County is ranked very high by State of Idaho standards and is administered by the Blaine County School District. The College of Southern Idaho, based out of Twin Falls, Idaho, also has an off-campus outreach center located in Hailey offering post-high school educational opportunities.

Blaine County offers a landscape that is unlike most others; in a matter of miles one can travel through high desert to jagged mountain peaks, through forests and across moon-like terrain at the Craters of the Moon National Monument where NASA astronauts and scientists prepared for moon missions. Countless high mountain lakes are within a day's hike and the natural beauty the area offers is like none other.

Along with its natural beauty, Blaine County is known for its year-round recreational opportunities. Whether its hiking and mountain biking in the summer and fall or skiing and snowshoeing in the winter and spring, it offers an outdoor activity for just about everyone. And then there is also the world-class fly-fishing found along Silver Creek just south of Bellevue. Tourism is one of the main economic drivers in Blaine County due to the plethora of recreational activities offered as well as several family-friendly festivals and events held each year, such as Hailey's famous 4th of July Parade and Ketchum's Wagon Days celebration.



THE COUNTY *continued*

Many people work in the communities of Bellevue, Hailey and Ketchum yet commute in from more rural parts of Blaine County or even neighboring communities and counties due to the county's higher cost of living. Some of the largest employers in Blaine County include the Blaine County School District, St. Luke's Health System, Sun Valley Company, Blaine County, and Power Engineers to name a few. The tourism and service industries are of vital importance to the county's economy considering its appeal as a resort and outdoor recreation destination.



City of Carey

City of Ketchum

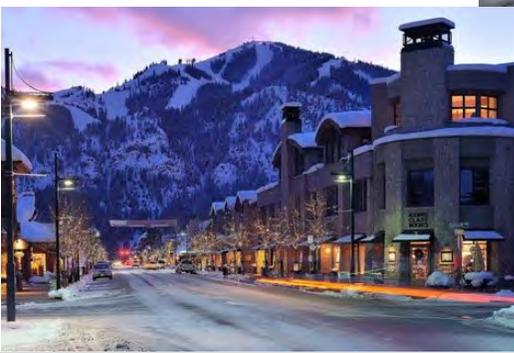
County Seat

City of Hailey



City of Bellevue

City of Sun Valley



GOVERNANCE AND ORGANIZATION

Blaine County, established on March 5, 1895, is one of 44 counties in the State of Idaho and is the primary unit of local government. In Idaho, counties are political subdivisions of the state and serve as an administrative arm of state government in providing services required by the state. Governed by the Board of County Commissioners (the Board), Blaine County is served by three County Commissioners, elected to staggering two- and four-year terms. The Board selects a Chairperson for two-year terms to preside over Board of County Commissioner meetings. Additionally, there are six other elected officials serving the constituents of the county to include the Prosecuting Attorney, Sheriff, Coroner, Treasurer, Assessor and Clerk.

The Board of County Commissioners hires the County Administrator who reports to the Board and is responsible for acting as the chief administrative officer of the government of Blaine County. The County Administrator also assists the Board in the performance of their duties and supervises county departments which are subject to the authority of the Board.

Blaine County currently employs 170 employees with an annual operating budget for Fiscal Year 2021 of approximately \$30.5 million.



CHALLENGES AND OPPORTUNITIES

Blaine County has many opportunities for the next County Administrator to work collaboratively with elected officials, staff, community members and other jurisdictions to continue developing a stable, prosperous and sustainable future for Blaine County.

The COVID-19 global pandemic of 2020 has presented numerous challenges for everyone and Blaine County government is no exception. The next County Administrator will be tasked with assisting the Board of County Commissioners with developing innovative ways to fund the ongoing basic services required of the county while looking for methods to enhance and deliver new projects and initiatives.

Blaine County's Comprehensive Plan is nearing completion of an update and includes many goals and objectives pertaining to sustainability. The county and its partners are committed to implementing sustainable practices in their operations and have identified opportunities to adopt long-range planning and development initiatives to help achieve these goals.

Over the past decade, county departments and offices have made many improvements in streamlining their processes to best provide efficient and effective public services while serving as good stewards of citizens' resources. It will be a top priority of the next County Administrator to continue driving these improvements and progress to best meet the needs and expectations of the community.



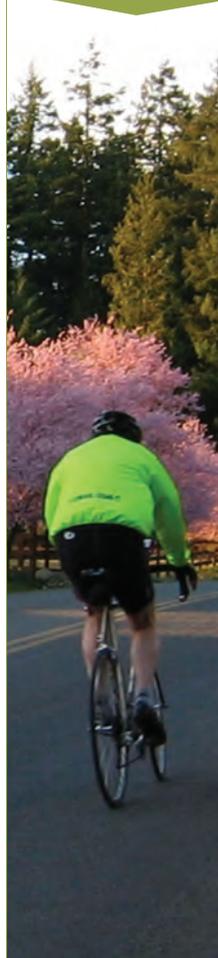
THE IDEAL CANDIDATE

The Blaine County Board of County Commissioners seeks an innovative and dynamic County Administrator who will assist the Board in the performance of its duties and act as the chief administrative officer of the government of Blaine County. The selected candidate will work collaboratively with the Board and other Blaine County elected officials, community members, other jurisdictions and staff to address the needs and growth of the county.

While technical proficiency in the management of the delivery of county services is essential, the successful candidate must also demonstrate dynamic leadership skills in working with county leadership to address the complex challenges facing the organization in the constantly evolving climate, societal and economic environment. The next County Administrator must be able to garner the trust and support of the community, advise the Board on the best paths to develop its objectives and achieve its vision, and lead the organization in planning and execution of those strategies. It will be expected that the successful candidate will consistently demonstrate the values of Blaine County; Teamwork, Integrity and Excellence.

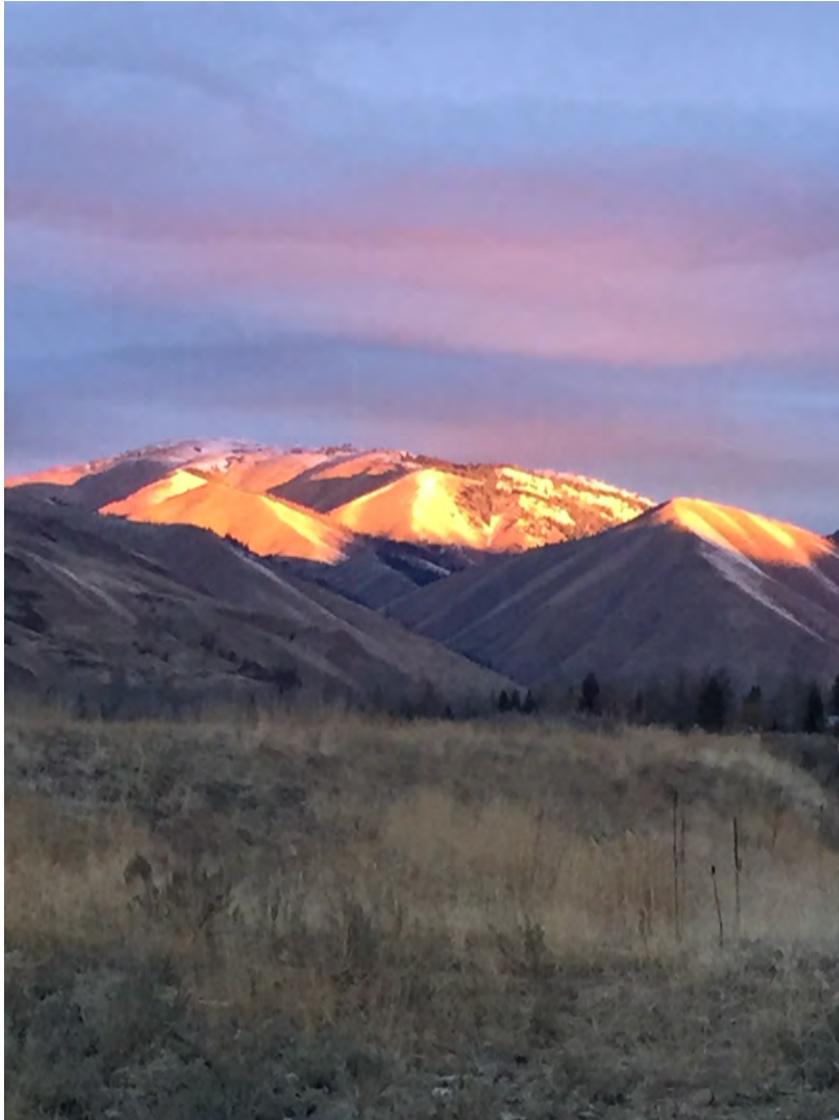
Attributes of the successful candidate include:

- A deep understanding of and experience working with the departmental operations of a high-demand, high-performance organization.
- An inclusive, collaborative leadership style and an engaging, confident interpersonal demeanor that acknowledges and respects the roles of all stakeholders including the general public, elected officials, county staff and other governmental jurisdiction representatives.
- A strategic thinker and creative problem solver with the ability to identify objectives, determine plans to achieve those objectives, and lead the organization in executing the plans to achieve those objectives.
- Excellent cultural competency and demonstrated experience in proactively prioritizing areas that lead to long-term equitable outcomes and increasing success for all residents.
- A high degree of experience performing the analysis and management of budget and finance programs and the coordination of varied programs, services and activities to help the Board navigate the decision-making process of serving the varied needs and expectations of the county.
- Strong communication skills to listen and absorb information, coupled with the skills to inform, educate, and inspire at every level of the organization. This includes a commitment to embracing and advocating for a high level of public participation in the decision-making process to ensure inclusiveness, openness, and transparency.
- A successful record supervising and mentoring staff and teams, including professional and leadership development, to encourage public service and community engagement to build credibility.



EDUCATION AND EXPERIENCE

A bachelor's degree in public administration, business administration, or a related field with a minimum of four (4) years of progressively responsible experience as a chief administrative officer or department head in county and/or city government is required. A master's degree in public administration, business administration or other related field and a demonstrated commitment to individual professional development is preferred.



COMPENSATION AND BENEFITS

Blaine County offers a competitive salary and benefits package.

- Salary Range: \$118,526 - \$165,842, depending on experience and qualifications
- Excellent medical, dental and vision insurance
- Participation in the Public Employee Retirement System of Idaho (PERSI) retirement program
- Relocation assistance



APPLICATION PROCESS

To view the complete job announcement and apply, visit:

[Blaine County - County Administrator Job Announcement](#)

[Blaine County - County Administrator Position Employment Application](#)

Application deadline is November 30, 2020.

For more information on this position contact:

Jenny Lovell, Commissioners' Assistant

jlovell@co.blaine.id.us; 208-788-5500

Blaine County is an Equal Opportunity Employer. Applicants selected as finalists for this position will be subject to a comprehensive background check.

RESOURCES

Blaine County, Idaho

www.co.blaine.id.us

The Chamber

www.haileyidaho.com

Visit Sun Valley

www.visitsunvalley.com

City of Ketchum

www.ketchumidaho.org

City of Carey

www.cityofcarey.org

City of Bellevue

www.bellevueidaho.us

City of Hailey

www.haileycityhall.org

City of Sun Valley

www.sunvalleyidaho.gov