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Blaine County  
Fiscal Year 2024  
Budget Narrative Template

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Prepared by:  
Blaine County Administrator's Office  
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## **FY24 Strategic Priorities**

Each budget request for FY24 should directly correlate to at least one of the FY24 Strategic Priorities. All funding requests and approvals will be weighed against how they align with the Strategic Priorities.

## **General Information**

**Office/Department:** Blaine County Prosecuting Attorney's Office

**Budget Contact Person:** Matthew Fredback

**Budget Team Members:** Jacki Strope

## **Office/Department Profile**

### **Operational Description**

*The Blaine County Prosecuting Attorney's Office is responsible for prosecuting all felony criminal actions, and all Blaine County misdemeanor or infractions cases. The Office is responsible for giving advice to the Blaine County Commissioners, public officers and employees of the county. Further, the Office prosecutes and defends all civil actions in which the County is interested, and performs various other statutory duties*

### **Department Mission**

*The Blaine County Prosecuting Attorney's Office is dedicated to seeking justice while earning the public's trust.*

**Organizational Structure**

## **FY23 Fiscal Year Review**

### **FY23 Performance Metrics**

*(Provide a bulleted list of at least 3 performance metrics - Note – going forward these should be reported on year-over-year as well as a history of this data)*

- Felonies Charged (approximate numbers)
  - 32 cases
- Misdemeanors Charged (approximate numbers)
  - 139 cases
- Juvenile cases
  - 29 cases
- Civil Litigation
  - 10 cases

### **FY23 Fiscal Year Highlights**

*(Provide a bulleted list of three to five highlights from FY23 – should tie directly to budget requests and approvals from current FY and how the budget approvals helped your department achieve your metrics)*

- Karpel Software Management System
- Blaine County Specialty Courts
- Multidisciplinary Teams
- Successful prosecution and defense for Blaine County in civil and criminal actions.

### **FY23 Other Highlights**

*(Provide any other highlights and updates from FY23)*

- Low Risk Offender Diversion to keep first time juveniles out of the criminal justice system.
- Controlled Substance cases
  - Specialty Courts as a road to recovery, reduce recidivism, and accountability.
  - 53 misdemeanor and felony cases involving controlled substances.
- Post-conviction
- Civil Litigation
- Community Response Team addresses and focuses on sexual and domestic abuse, particularly within our vulnerable population, in our community.

## **FY24 Fiscal Year Budget Request Highlights**

### **Requested Resources and Associated Costs**

*(Identify any significant budget requests and applicable information to support the requests. Explain how the requests will support increased performance of the above identified performance metrics.)*

- People
  - Travel and per diem
  - Request for increase of approximately \$3,000 to meet the increased costs attorneys' and staff training and travel.
  - Organizational Development
- Facilities
  - Software management system
  - Costs decreased from approximately \$15,000 to \$6,075 because the implementation cost of the software has concluded.
  - Organizational Development and Sustainability
- Professional and Witness Fees
  - Expert Witness Fees
  - Maintain a \$30,000 budget for professional witness costs.
  - Organizational Development.
- Contract Legal
  - Outside legal representation costs
  - Maintain a \$15,000 budget line item for costs associated with civil litigation.
  - Organizational Development.

## **FY24 Fiscal Year Anticipated Highlights**

### **FY24 Anticipated Projects, Performance and Highlights**

*(Provide a bulleted list of at least 3 anticipated highlights based upon budget requests or anticipated projects.)*

- Continue to streamline case organization and minimize waste by utilization of Karpel Software Management System.
- Continue to work with local stakeholders in having a local sexual assault nurse examiner rather than sending victims to Boise.

- Participation in the Community Response Team to build relationships with community members and organizations to focus on crime prevention and treatment options.
- Implementation of a Blaine County Sexual Assault Response Team.
- Increased presence in Wood River Middle and High Schools to focus on education and crime prevention.