

## **Fire Mitigating Project – Heatherlands & Starweather Q&A**

**Q1: Can you please tell me who is your contact in the Heatherlands assisting you in determining where your project will be focused?**

**A1:** I have been coordinating efforts with Ketchum Fire Department as well as Wood River Fire Protection District. Your name was given to me as a possible coordination person. If you are still involved and available, we would appreciate your participation at the mandatory site visit on Tuesday, November 13, 2018 from 10:00 am to 1:00 pm. If you are not, would you please send me any contact information for the Heatherlands Homeowners' Association? I will make contact to ensure there are no conflicts or duplicate efforts. It is very important that I and the other members of the project-working group assist and work with the Homeowners' Association during the entire project.

Project Manager for the Heatherlands & Starweather Fire Mitigation Project:

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**Q2: Your map only shows about half of the Heatherlands Subdivision, is this the only area you will be working on?**

**A2:** The map included with the RFP was a quick reference to the subdivisions. The intent of the project is to complete as much of the 27 acres (Heatherlands) as possible; be it mowing, mastication, applying herbicide and/or seeding. A more detailed map showing the parcels will be made available to those attending the mandatory site visit. I will have the marked up parcel map added to the County website for better clarification of the project areas.

**Q3: Have you communicated with anyone to determine what fire mitigation work is already scheduled so you do not conflict or duplicate those efforts?**

**A3:** We have not communicated with anyone directly in the Heatherlands Subdivision. We appreciate you reaching out with these questions and assisting us in any way you can going forward.

**Q4: Do you have anyone submitting bids at this time?**

**A4:** As of today, no bids have been submitted. The RFP states that all bidders must attend the mandatory site visit on November 13, 2018. Final date to submit bids is November 26, 2018.

**Q5: What is the scope of the project?**

**A5:** Project scope as listed in the Memorandum of Understanding and the RFP states:

Hazard Fuel Reduction Treatments:

For the 115 acres within Starweather:

- Removal of down, dead or diseased vegetative material (with an emphasis on cottonwoods) to be done by masticating.

For the 47 acres (Heatherlands – 27 acres and Starweather – 20 acres):

- Create green fuel fuels by mowing or mastication.
- Apply herbicide where appropriate for vegetative control to reduce competition after mowing.
- Seed fuel break with fire resistive vegetation through broadcast or planting. The seed mixture will be purchased and coordinated by the County via the Project Manager.

For all areas:

- Handle all slash abatement which consists of material larger than 2 inches (no fresh pine slash should be created during the months of December through June).

**Q6: What is the expected start date?**

**A6:** The expected start date for the work to be performed on this project will be determined once the bid award on December 4, 2018. At which time the appropriate paperwork will need to be completed between the County and the contractor awarded the project which includes a contract for services (of which a draft will be submitted to the County for review and approval prior to bid award, time for the contractor to review said contract and final execution of the contract). Any addendums that are listed in the contract will also need to be received by the County (i.e. Certificate of Insurance, etc.). Please note each of the steps is to be reviewed at a County Commissioner’s Meeting. Once all of the paperwork is in place, we’ll work with the contractor and homeowner associations to determine a site work start date. Due to the time of year, this could be weather dependent. Also note that the grant award expiration is November 30, 2020; all reimbursable expenditures and activities must occur between now and November 30, 2020.

**Q7: In this industry, contractors in this line of work, have never been requested to have a public works license nor to have to put up a performance bond. Typically, we have to provide three years of this type of project work. Would the county waive this requirement?**

**A7:** The performance bond is to ensure the completion of the project. If the hired contractor fails to do the work, the bond would pay for having another contractor come in and complete the job. It is up to the Board if they would like to remove this requirement.

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Division of Building Safety Rules of the Public Contractors License Board

Section 200 Page 10

12. 02231 Logging. A specialty contractor whose primary business and expertise includes the clearing, cutting, removal and transportation of logs and trees and the construction of temporary roads and structures for such operations along with any reclamation work associated with such operations. (4-6-05)

13. 02232 Tree Removal and Trimming. A specialty contractor whose primary business includes pruning, removal, or guying of trees, limbs, stumps, and bushes including grinding and removal of such items. (4-6-05)

**Q8: What would be the payment method?**

**A8:** Invoices should be submitted by the first or third Tuesday of every month and then a check will be cut the following week, assuming deadlines are met. All invoices will be reviewed by appropriate

members of the working group (i.e. Bart Lassman for work done in Starweather and representative from Ketchum Fire (TBD) for work done in the Heatherlands). Once approved, the invoices are sent to the County for processing and payment. The County pays twice a month.

**Q9: Scope of work is the 20 acres under (c) Starweather, is that what the committee is expecting to complete this year with the funds that are available?**

**A9:** The 20 acres is a portion of this project and is not expected to be completed this year. The project work will start in Starweather with the 115 acres of removal of down, dead or diseased trees and move to the other areas if time and funds are still available. Please note the grant award expiration is November 30, 2020 at which time all reimbursable expenditures and activities must occur.

**Q10: What is the sum of the total grant?**

**A10:** The sum of the total grant award is not to exceed \$240,000.

**Q11: What is the County's expected start date?**

**A11:** The County's expected start date as addressed in a prior question is based on finalizing a contract for services with the County and the awarded contractor. This will take place after bid award on December 4, 2018. Once all the appropriate paperwork has been reviewed and approved by the Board of County Commissioners and I have met with the Contractor and Homeowners' Associations the site work will begin.

**Q12: Is the bid opening open to the public?**

**A12:** The bid opening is open to the public and will take place during the meeting of the Board of County Commissioners on Tuesday, November 27, 2018. The agenda for that meeting has not been finalized.

**Q13: May I get a copy of the pre-bid meeting attendance list? Or will the list be posted online? Also, have any addenda been issued?**

**A13:** The Mandatory Site Visit attendance sheet will be posted online. A follow up on the meeting and supporting documentation will be posted on the County's website. There have not been any addenda issued on this project.